

February 22, 2005

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
ONE NORMAN J FIELD WAY
TINTON FALLS, NEW JERSEY 07724-3299**

**FEBRUARY 22, 2005
7:45 P.M.**

PUBLIC MEETING

STATEMENT TO BE READ BY PRESIDING OFFICER:

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Asbury Park Press on Wednesday, May 05, 2004, filing same on Wednesday, May 05, 2004 with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Wednesday, May 05, 2004.

CALL TO ORDER

The meeting was called to order at 7:45 P.M. with the following members in attendance:

Yvonne H. Bova
Thomas C. Neff
Steven B. Seavey

Carl E. Sohl
Linda Thatcher
JoEllen L. Wernikowski
Anthony Schaible

James W. Cleary

Patrick R. Collum

Absent: Jonathan Cohen
Joseph P. Gaetano
M. Barger, Esq.
S. Slowinski, student rep.
S. Gottlieb, student rep.

FLAG SALUTE

SUPERINTENDENT'S REPORT

Professional Development Plan Approved – Mr. Collum reported that our Professional Development Plan has been approved by the County.

IDEA B Monitoring – Mr. Collum updated the Board on the Special Ed IDEA monitoring taking place at MRHS. He noted that we originally had 31 exceptions found and that 25 have been corrected and six more remain to be completed in order to finalize our monitoring process.

School Calendar – Mr. Collum reported that our school calendar will be on the March 01st agenda for Board approval.

Mr. Collum requested that we table Student of the Month until March 01st meeting.

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Mr. Collum reported that Middletown school will be holding a meeting on March 03rd on the topic of "S1701" and school funding.

We are scheduled for our Middle States evaluation on December 06th through 09th, 2005.

Mr. Collum reported on the very positive feedback he has received on the successful Band trip to Florida. Mr. & Mrs. Kampf both chaperones wrote a letter to him praising our students for their behavior and the opportunity for them to go on this trip.

FINANCIAL

A) Schedule of Bills

Recommend the Pre Check Register dated February 22, 2005 in the amount of \$476,758.43 be accepted and filed for audit.

Recommend the Current Payment Register for the Month of January 2005 in the amount of \$2,466,610.64 be accepted and filed for audit.

B) Board Secretary's Report

Recommend the Board Secretary's Report for the month January 2005 in the amount of \$3,554,883.13 and in agreement with the Treasurer of School Moneys Report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

C) Treasurer Report

Recommend the Treasurer of School Moneys Report for the month January 2005 in the amount of \$3,554,883.13 and in agreement with the Board Secretary's financial report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

D) District Taxes

Recommend the Board request the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next four weeks in the amount of \$1,350,121.84 and that the Borough Councils of Tinton Falls, Eatontown and Shrewsbury Township are hereby requested to place in the hands of the Treasurer of School Moneys the amounts as per the listing in the June 01, 2004 minutes.

TOTAL RAISED FROM TAXES \$16,763,740.00

E) Transfers

Recommend the Board approve the attached list of transfers for the month of January 2005.

Motion: Mrs. Wernikowski

Second: Mr. Neff

ITEMS A, B, C, D, E

Roll Call Vote: All in favor

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Pursuant to N.J.A.C. 6A:23-2.11 © 3, I certify that as of January 31, 2005 no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11 (a).

James W. Cleary,
Board Secretary

DATE

Pursuant to N.J.A.C. 6A:23-2-11 © 4, Monmouth Regional High School Board of Education certifies that as of January 31, 2005 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: Mrs. Wernikowski

Second: Mr. Sohl

Roll Call Vote: All in favor

FIRE DRILLS

Fire Drills for the Month of February

Tuesday, February 15th, 2005

1:00 P.M. – 1:02.06 P.M.
(2 minutes 06 seconds)

Wednesday, February 16th, 2005

10:00 A.M. – 10:02 A.M.
(2 minutes)

STUDENT PROGRAMS

A) Home Instruction - None

B) Private Placements

Recommend the Board approve placement for the following case:

Case #	Placement	Eff. Date	Tuition
V393	East Mountain Youth Lodge	2/14/05-6/30/05	\$41,900.00 (pro-rated \$19,362.00)

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C) Field Trips

Recommend the Board approve the following field trips:

Date: 2/23/05
Leave: MRHS 9:45 A.M.
Return: 1:30 P.M.
Dept: Applied Technology
Course: Food Service
Purpose: Research Culinary Program
Destination: Culinary Institute – Asbury Park Press
Teacher: S. Rappaport
of Students: 30 + Chaperones
Transportation: MRHS Vehicle \$140.00

Date: 2/25/05
Leave: MRHS 10:00 A.M.
Return: 2:16 P.M.
Dept: Music
Course: Entertainment Techniques
Purpose: See performance of “Cabaret”
Destination: Monmouth University
Teacher: Mrs. Mindas
of Students: 14
Transportation: MRHS Vehicle \$140.00

Date: 3/5/05
Leave: MRHS 11:30 A.M.
Return: 8:00 P.M.
Dept: Activity
Course: Step
Purpose: Competition
Destination: Kingsway H.S. – Woolrich, N.J.
Teacher: D. Russell
of Students: 20
Transportation: MRHS Vehicle \$315.00

Date: 3/8/05
Leave: MRHS 7:30 A.M.
Return: 3:00 P.M.
Dept: Applied Technology
Course: Introduction to Business
Purpose: Study of Banking
Destination: Federal Reserve Building NYC
Teacher: Mrs. Wolff
of Students: 53 students 4 chaperones max 57 seats
Transportation Coach USA Cost \$695.00

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Date: 3/10/05
Leave: MRHS 8:35 A.M.
Return: 11:00 A.M.
Dept: Athletic
Course: Heroes & Cool Kids
Purpose: 2nd Mentoring Session
Destination: Woodmere & Meadowbrook School
Teacher: Mr. Luccarelli & Mr. DeOrio
of Students: 20
Transportation: Mr. Luccarelli Driving

Date: 3/10/05
Leave: MRHS 8:05 A.M.
Return: 10:30 A.M.
Dept: Athletic
Course: Heroes & Cool Kids
Purpose: 2nd Mentoring Session
Destination: Vetter School & Swimming River School
Teacher: Mr. Luccarelli & Ms. Di Gioia
of Students: 30
Transportation: MRHS Vehicle \$70.00

Date: 3/11/05 & 3/12/05
Leave: MRHS 7:30 A.M.
Return: 7:30 P.M.
Dept: Student Activities
Course: Forensics
Purpose: NJFL State Championships
Destination: A.L. Johnson H.S. Clark NJ
Teacher: Theresa Ciccone & J. Fritzsch
of Students: 4
Transportation MRHS Vehicle \$ 420.00 each Trip (Total Cost could be \$840.00)

Date: 3/12/05 & 3/13/05
Leave: MRHS 8:00 A.M.
Return: 7:00 P.M. - Sunday
Dept: Chess
Course: States
Purpose: State Tournament
Destination: Rutgers University
Teacher: D. Kurtz
of Students: 11
Transportation: No Charge – Mr. DiGioia will be driving

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Date: 3/13/05 & 3/14/05
Leave: 3/13/05 10:00A.M.
Return: 3/14/05 9:00 P.M.
Dept: Applied Technology
Course: DECA
Purpose: State Officer Campaign
Destination: Cherry Hill Hilton - overnight
Teacher: Mrs. E. Cilino
of Students: 4
Transportation: Personal Vehicle

Date: 3/16/05 – 3/18/05
Leave: 3/16/05 at 10:00 A.M.
Return: 3/18/05 at 2:00 P.M.
Dept: Applied Technology
Course: DECA
Purpose: State Conference Competition
Destination: Cherry Hill
Teacher: Mrs. E. Cilino
of Students: 25
Transportation: J&M Keelan Bus Co. Cost \$290.00 each day Total \$580.00

Date: 3/18/05
Leave: MRHS 7:30 A.M.
Return: 2:15 P.M.
Dept: Athletic
Course: Heroes and Cool Kids
Purpose: 3rd Conference Mtg.
Destination: Bergen Community College
Teacher: A. DeOrio/L. DiGioia
of Students: 30
Transportation: MRHS Vehicle \$210.00

Date: 4/14/05
Leave: MRHS 9:45 A.M.
Return: 12:00 P.M.
Dept: Applied Technology
Course: Child Development
Purpose: Visit Station & Dogs
Destination: Tinton Falls Police Department
Teacher: Carol Samuels
of Students: 48
Transportation: MRHS Vehicle Cost \$70.00

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3. Graduate Credits

Recommend the Board approve the payment for Graduate Credit Reimbursement as submitted and documented according to Article XXII of the Agreement with MREA.

Chlapowski, Andrew	3/\$275.00	Total \$825.00
New Jersey City University		
Principals of Curriculum Development		

4. Other -

Extended Child Rearing Leave

Recommend the Board approve the extension of child rearing leave for Victoria Romana through the beginning of March. Ms. Romana will work part time and return to work full time effective April 1, 2005.

Junior Practicum

Recommend the Board approve 30-60 hours for Kimberly Falzone, at the request of Monmouth University, during the Spring Semester for Junior Practicum/Field Experience with Dawn Collett in the English Department.

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ADDENDUMS

Recommend the Board approve the appointment of the following substitute teachers for the 2004/2005 School Year through Source 4 Teachers. Further recommend the Board approve their emergent hiring during the fingerprint clearance period.

Source 4 Teachers

Akubueze	Cornelius
Bierstein	Harris
Bilello	Anthony
Blindt	Victoria
Bondarenko	Ioulia
Burges	James
Cranmer	William
Crippen	Shakeema
Deliberti	Isabel
Dempster	Glen
Ehanine	Itohan
Florczak	Anthony
Garner	Denise
Gorski	Lorraine
Hanners	Carl
Keyes	Michael
Labrego	Sergio
Light	Janet
Lollier	Amy
Marino	Melissa
Marx	Melissa
McMahon	AnneMarie
Morales Jr.	Anthony
Naquvi	Moshin
Navickas	Regina
Ottaviano	Salvatore
Ottaviano	Salvatore
Poonawalla	Nasima
Schaffer	Jennifer
Scotto	
DiCesare	Maria
Talarico	Sandra
Werthmuller	Greg
Yaniak	Danielle

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C) Disposal of Books

Recommend the Board approve Dispersal of the following list of books from the Media Center collection. The books are dated so that the information contained within was no longer relevant to our students and/or faculty:

Adventures in Paper Modeling
Africa
All the Ways of Building
American Interior Design
American Painting History and Interpret
American Printing
American Still-Life Painting
Ancient Coins from Olbia and Panticapaeu
Anyone can Sculpture
Architects and Man's Skyline
Architectural Drafting and Design
Architectural Rendering
Art
Art and Craft of Greeting Cards
Art in America
Art of North America
Art Today
Arts of Mankind
Barron's How to Prepare for the English as a Foreign..
Block and Silk Screen Printing
Cartooning
Censorship and Selection
Ceramic Art in the School Program
Ceramic Design
Ceramic Sculpture
Ceramics
Ceramics
Clay and Glazes for the Potter
Clay and Glazes for the Potter
Collage: Personalities, Concepts
Collagraph Printmaking
Color and Composition
Complete Book of Pottery Making
Complete Guide to Calligraphy Techniques
Concise History of Modern Painting
Crafts of the Modern World
Creating in Collage
Creating with Batik
Creative Enameling & Jewelry-making
Creative Paper Crafts in Color
Creative Stained Glass
Creative Wood Design
Decoupage Old and New
Design and Making Mosaics

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Drafting Techniques for the Artist
Drawing
Drawing
Drawing Archaeological Finds
Drawing with Computers
Drawing: Ideas, Materials, and Technique
Egg Decorating, Plain & Fancy
Etching, Engraving & Intaglio Printing
Finding One's Way with Clay
Frame it
Fun with Fabric Printing
Fun with Fabric Printing
Gauguin, the Complete Paintings
Gauguin, the Complete Paintings
Glass Craft
Grammar of Color
Graphic Design
Graphics Work of M.C. Escher
Grater Make it in Paper
Great Bird Illustrators and Their Art
Handbook of Animation Techniques
History of Architecture
History of Art From Prehistoric Times
History of Latin American Art
History of Western Architecture
Homage to Salvadore Dali
How to Build a House with an Architect
How to Draw and Sell Cartoons
How to Make Pottery
Impressionist Revolution
Interior Spaces Designed by Architects
Internet for library media specialists
Introducing Batik
Introducing Handbuilt Pottery
Introducing Quilting
Introducing Screen Printing
Introducing Textile Printing
Introducing Textile Printing
Introduction to Still Life and Flowers
Japanese Prints
Jewelry Making by the Lost Wax Process
Kitchen
Latent Image
Lettering
Lettering Design
Light and Film
Looking at Sculpture
Make your own Rings & Other Things
Making Mobiles
Man through His Art

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Man Through His Art
Man through His Art
Masks
Metal
Model Making in Schools
Modern Jewelry
Modern Silver, Throughout the World
More Instant Painting
My Life in Sculpture
New Dimensions in Paper Craft
One Piece of Paper
Painter's Craft
Painting an Understanding Abstract Art
Painting on Glass
Painting with Acrylics
Painting with Acrylics, from Start
Painting with Markers
Paper Folding & Paper Sculpture
Paper People
Pen Calligraphy
Photography
Picture Framer's Handbook
Picture Framing
Pictures to Live With
Planting Design
Plastic Sculpture and Collage
Portrait Drawing Techniques
Practical Carving in Wood, Stone
Practical Photography
Printmaking
Printmaking, a medium for basic design
Rembrandt
Rembrandt
Rembrandt, Life and Work
Rendering Standards in Architecture
Restless Art
Screen Printing
Sculpture
Sculpture for Beginners
Seascape Painter's Problem Book
Setting in Clear Plastic
Slate and Soft Stone Sculpture
Stained Glass
Starting with Stained Glass
Story of Art
Story of Painting for Young People
Taking up Drawing and Painting
Technique of Handbuilt Pottery
Three Hundred Years of American Painting
Titian

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Titian
Toulouse Lautrec
Toulouse Lautrec
Transfer: Designs, Textures and Images
Transparent Watercolor, ideas
Visual Experience
World of Cezanne, 1839-1906
World of Giotto (1267-1337)
World of M.E. Escher
World of Picasso (1881)
Amateurs' Guide to Leisuretime Photography
American Antique Furniture
American Antique Furniture
American Glass
American Traditional
America's Money
Antique Clocks and Clock Collecting
Antique Collecting for Everyone
Antique Furniture Handbook
Antiques Book
Applique Stitchery
Applique, Old and New, including Patchwork
Art of Underwater Photography
Baby and Child Photography
Bankers, Bones & Beetles
Baroque Charted Designs for Needlework
Basic Filmmaking
Basic Needlepoint
Beads Plus Macrame
Beginner's Book of Patchwork
Bottle Cutting
Camera
Camera Below
Camera Below
Candlemaking Design Book
Candlemaking for Profit
Castles
City, Its Growth, its Decay
Coin Collecting as a Hobby
Coins and Coin Collecting
Color
Communication-Photography
Complete Book of Decoupage
Complete Guide to Furniture Styles
Complete Guide to Illustration and Design
Complete Photographer
Concepts of Modern Art
Craft of Embroidery
Creating with Paper
Creative Needlework

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Creative Photo Micrography
Creative Photo Micrography
Creativity in Flower Arrangement
Crochet Designs from Hungary
Cultural History of the American
Death and Life of Great American Cities
Death and Life of Great American Cities
Designing Pictures with String
Designing with String
Doll's Houses
Dolls in National Costume
Dolls of the World
Dolls the Wide World Over
Early American Furniture Makers
Embroidery and Design on Patterned Fabric
Everlasting Flowercraft
Fine Art of Needlepoint
Fine Points of Furniture
First Book of Modern Lace Knitting
Five C's of Cinematography
Five C's of Cinematography
Glass
Glass-works
Handwrought Jewelry
Hocus Focus
Holography Book
Home Movies
How I Photograph Children
How to Decorate for and with Antiques
How to Make Movies
Illustrated History of U.S.
Knit Your Own Norwegian Sweaters
Making Shell Flowers
Mary Thomas's Book of Knitting Patterns
Mary Thomas's Knitting Book
Miniatures
Miniatures
Modular Crochet
Needlecraft Kingdom
Needlepoint Pattern Book
Needlepoint Primer
Needlepoint Rugs
Needleweaving
New Apartment Book
New Basketry
Off-loom Weaving
Old Dolls
People Who Make Things
Photographic Approach to People
Photographic Portrait

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Photographing Art
Pocket Camera Handbook
Portable Video
Practical Portrait Photography for Home
Puppetry Today
Reinhold Book of Needlecraft
Romanticism
Room-by-room Decorating
Rug Making
Rug Making
Second Book of Modern Lace Knitting
Small Antique Furniture
Splendors of Islam
Stage and Theater Photography
Standard Book of Quilt Making
Stitchery
Stitching and Stuffing
Story of Design
Teen-ager's Guide to Collecting....
Textile Arts, a Handbook of Fabric
Traditional Knitting Patterns
Traditional Patchwork Patterns
Underwater Photography
Underwater Photography for Everyone
Van Nostrand Reinhold Manual of Textile
Woman's Day Book of Knitted Sweaters

Motion: Mr. Sohl

Second: Ms. Bova

ITEMS A, B, C

Roll Call Vote: All in favor

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First Reading

Policy 4151.7 Personal Leave & Policy 6146 Graduation

POLICY - INSTRUCTIONAL AND SUPPORT PERSONNEL **4151.7**
PERSONAL LEAVE POLICY

This policy shall cover brief absences not chargeable to sick leave or for professional absences directly beneficial to the school system. The provisions for leave at full pay stated below shall be **non-accumulative** and for one (1) year, except for the unused personal days referred to in item *five (5)* of this policy which shall be accumulative for use as sick days.

1. **Death In The Immediate Family:** An allowance of up to five (5) days' leave shall be granted. Immediate family shall be considered: father, mother, spouse, child, brother, sister or any member of the immediate household.
2. **Death of a Relative of the Second Degree:** An allowance of up to three (3) days' leave shall be granted. Relative of the second degree shall be considered: current Grandparent, mother-in-law, father-in-law, brother-in-law or sister-in-law.
3. **Serious Illness In The Immediate Family:** An allowance of up to two (2) days' leave shall be granted (immediate family same as (1) above).
4. **Death of Other Relative or Close Friend:** An allowance of one (1) day's leave shall be granted.
5. **Personal Days:** An allowance of up to three (3) days' for personal needs. The reasons need not be stated. Personal leave is not to be taken the day immediately before or after school is closed for a holiday or vacation, except in the case of emergency and with the consent of the Superintendent. The following are reasons for leave in this category:
 - A. **Jury Duty:** Teachers who are required to serve on jury duty will have deducted from their salary the amount of money which they have been paid for this service.
 - B. **Court subpoena**
 - C. **Marriage of employee** or marriage in his/her immediate family.
 - D. **Personal business** which cannot be handled outside of school hours.
 - E. **Any other emergency** or urgent reason not included in (A) to (D) above, if approved at the discretion of the Superintendent.

**POLICY - INSTRUCTIONAL AND SUPPORT PERSONNEL
PERSONAL LEAVE POLICY**

4151.7

6. Professional: An allowance of up to four (4) days for teachers with prior approval by the Superintendent.

7. School Business: When necessary for school business as determined by the Superintendent, teachers may be excused from class assignments provided such absence from class assignment shall have been previously authorized by the Superintendent.

**FOR THE PROTECTION OF THE EMPLOYEE AND FOR PROPER PAYROLL
ACCOUNTING FOR AUDIT, EVERY EMPLOYEE ABSENCE MUST BE
ACCOUNTED FOR IN WRITING AND REPORTED TO THE
SUPERINTENDENT**

Adopted : September 1969

Revised:

In-Committee: February 21, 1985

First Reading : April 2, 1985

Second Reading: April 16, 1985

Adopted: April 16, 1985

In-Committee: December 7, 2004

First Reading : February 22, 2005

Second Reading:

Adopted :

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**POLICY- INSTRUCTION
GRADUATION REQUIREMENTS**

6146

The MONMOUTH REGIONAL HIGH SCHOOL Board of Education realizes that the attainment of proficiency in Basic Skills is an integral part of its duty to provide a Thorough and Efficient education to pupils in the State of New Jersey. It is crucial to the attainment of this goal that pupils share in the responsibility of their own education. Thus, the Board will fulfill its statutory obligation to provide copies of this policy to incoming ninth grade students and their parents so that they are aware of the requirement set forth below for graduation from MONMOUTH REGIONAL HIGH SCHOOL with a State endorsed diploma. Additionally, requirements for successfully mastering the proficiencies of any particular courses required for graduation will be distributed to students and parents at the start of such courses.

Thus, in keeping with its obligation under N.J.S.A. 6:8-4.2, the Board sets forth the following as its policy and procedure for pupil promotion and high school graduation:

I. The Basic Graduation Program addresses seven (7) areas:

- A. Basic Skills
The achievement of minimum levels of proficiency as approved by the Board of Education in basic communication and computation skills.
- B. Curriculum Proficiencies thru 2007
- C. Curriculum Proficiencies starting with the graduating class of 2008
(those entering as Freshman in September 2004)
- D. Adequate Attendance
- E. Adequate Credit Hours
- F. Local Requirements
- G. Electives

**POLICY- INSTRUCTION
GRADUATION REQUIREMENTS**

6146

II. This policy will now discuss each of these specific requirements in depth.

A. Basic Skills

1. Prior to graduation from MONMOUTH REGIONAL HIGH SCHOOL, all students must demonstrate a minimum level of competency in reading, writing and computation by passing the High School Proficiency Assessment (HSPA)
2. Students who perform below State minimum levels of proficiency on one or more areas of the (HSPA)and have satisfied all other State and local graduation requirements shall be provided an additional evaluation in 12th grade.
3. Passage of the HSPA/ or alternate assessment - is a prerequisite to graduation with a State endorsed diploma except for the following exceptions:
 - a. A handicapped student who has been exempt from passing the HSPA , as specified in the student's I.E.P. (Individual Educational Plan).
 - b. A pupil with limited English who entered New Jersey school in grade 9 or later may demonstrate that the have attained State minimum levels of proficiency through the Special Review Assessment in their native language and pass the Maculatitis II Assessment Program by attaining the English fluency standard of 530. The other option is to demonstrate that they have attained the State minimum levels of proficiency through the Special Review Assessment in English.
 - c. A student who repeatedly fails the HSPA may demonstrate that they have attained State minimum levels of proficiency through the Special Review Assessment process.

**POLICY- INSTRUCTION
GRADUATION REQUIREMENTS**

6146

A. Basic Skills (con't)

4. Eleventh graders who fail the in-house screening tool, (or another Test the district may use) or entered the school with other State or standardized test scores that are below the minimum levels of proficiency will be eligible for placement in our eleventh grade Title 1 program.

The above mentioned entrance criteria for the Title 1 program will also be used to identify migratory children, students with disabilities and LEP students who are in need of remediation. The learning disabled student who meets the criteria for placement in the Title 1 program will participate if his/her case manager recommends it.

- a. Each student in Title 1 will have an Individual Student Improvement Plan (ISIP). This plan is a written instructional plan design to identify the student's skills, weaknesses and the exit criteria which must be met before the student has adequately demonstrated proficiency in these skills.
- b. Parents will be provided a copy of the ISIP for each of their children requiring one. The ISIP will include the type and frequency of the instruction to be used. Parents will also be notified that their child is being placed in this program and why. They will also be informed of how the child's progress will be monitored and evaluated and which teaching staff members will be responsible for the implementation of the plan.
- c. Parents will be provided the opportunity to meet on a scheduled basis with these teachers at back-to-school night, parent/teacher conferences, and if need be, additional formal conferences, to discuss their child's program and progress.
- d. The assessment procedure for students enrolled in this program will be the Spring HSPA. It may also include other formal and informal evaluation techniques, teacher observations, cumulative pupil records, student performance data and guardian interviews.
- e. Parents dissatisfied with their child's ISIP may discuss changes they would support with the educational staff, district administrators and the Board of Education.

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5. Students in grade eleven will be assessed with the spring HSPA. Students in grade 12 will be assessed only if they have not passed the HSPA.
6. High school students who have failed, or not taken, one or more HSPA content areas will be tested the fall of their senior year and the spring of their senior year. A student whose scaled score is below 200 in one or more HSPA content areas and is expected to complete all state and local graduation requirements in the twelfth grade, for a June or summer graduation, is eligible for the SRA process.
 - a. The SRA process begins when a 12th grade student has failed the 11th grade HSPA or not taken it. School personnel review the Individual Student Report, if there is one, and the student is placed in the SRA instructional program/class for the deficient content area. Once the instructional program is completed, the student may take the SRA PAT's for that content area. Students who have not taken the HSPA must complete all of the SRA PAT's. If any student passes the fall HSPA this process can stop.
 - b. In order to oversee the SRA process for each student an SRA panel is formed. SRA panels are comprised of a minimum of two teachers certified in that HSPA content area. The SRA Language Arts Literacy panel must include secondary certified English teachers. Reading certified teachers may also be members of the SRA LAL panel but they may only score the SRA PAT's in reading unless they have been trained by the department as holistic scorers. The SRA Mathematics panel must include secondary certified mathematics teachers. A third content certified teacher may be added to either panel when a third reader is required because the SRA PAT scores are not in agreement.
 - c. In addition to the content-area-certified teachers, ESL/Bilingual staff must also be included on the panel for all native language SRA related decisions or if these students are completing the SRA in English.
 - d. On the basis of the evaluation, recommendations of the review panel, the building principal and the Chief School Administrator may certify satisfactory attainment of the State minimum levels of proficiency in reading, writing, and/or mathematics.
 - e. Based upon the documentation provided by the local district, the county Superintendent of Schools will certify whether or not the State minimum levels of proficiency have been achieved and will notify the superintendent.

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- f. Those students not recommended by the review panel or the county superintendent of school, for diploma, will be reported to the Board.
- g. Parent/Guardian may appeal the decision of the district that their son/daughter/ward has not met minimum graduation requirements, through the regular review process NJAC 6:24-1.1 11.19.

POLICY- INSTRUCTION
GRADUATION REQUIREMENTS

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B. Curriculum Proficiency Through 2007

1. The following are the curriculum requirements for graduation from Monmouth Regional High School with a State endorsed diploma (for all students entering Monmouth Regional High School prior to September 1, 2004):
 - a. Four (4) credit years of English
 - b. Three (3) credit years of Mathematics
 - c. Three (3) credit years of Social Studies and History as required by N.J.S.A. 18A:35-1 et seq.(two years US History & 1 year of either World History or World Cultures
 - d. Three (3) credit years of natural or physical Science
 - e. One (1) credit year of Physical Education, Health and Safety for each year of enrollment as required by N.J.S. A. 18A: 35-5 et seq.;
 - f. Two (2) credit years of fine, visual, practical and/or performing arts;
 - g. One-half (1/2) credit year of career exploration or development.
2. Students must demonstrate proficiency in these areas. These expectations will be clearly set forth to the student before taking any course required for graduation in writing, and a copy will be forwarded to the parents or guardians. Additionally, students will be advised of all alternatives for fulfilling curriculum requirements before they plan each year's schedule.
3. The Board will provide opportunity for remediation, for students not meeting these levels of proficiency.

C. Curriculum Proficiency Starting with the class of 2008

1. The following are the curriculum requirements for graduation from Monmouth Regional High School with a State endorsed diploma starting with the entering Freshman class September 2004:
 - a. Four (4) credit years of English ;
 - b. Three (3) credit years of Mathematics (Algebra I credit may be obtained under Option 2 for students enrolled in Algebra II or Geometry * who have passed the MRHS Math Department Rubric. This option will include credit only and the grade will not be computed for class rank);
 - c. Three (3) credit years of Social Studies and History as required by N.J.S.A. 18A:35-1 et seq.(two years US History & 1 year of either World History or World Cultures);
 - d. Three (3) credit years of natural or physical Science;
 - e. One (1) credit year of Physical Education, Health and Safety for each year of enrollment as required by N.J.S. A. 18A: 35-5 et seq.;
 - f. One (1) credit year of practical arts(consumer, family and life skills) /career education;
 - g. One (1) credit year of visual and/or performing arts (art, music, theater, dance); and
 - h. One (1) credit year of World Language or passing a board approved competency test. This option will include credit only and the grade will not be computed for class rank.
 - i. Technological Literacy, consistent with the Core Curriculum Content Standards, must be integrated throughout the curriculum.
2. Students must demonstrate proficiency in these areas. These expectations will be clearly set forth to the student before taking any course required for graduation in writing, and a copy will be forwarded to the parents or guardians. Additionally, students will be advised of all alternatives for fulfilling curriculum requirements before they plan each year's schedule.
3. The Board will provide opportunity for remediation, for students not meeting these levels of proficiency.

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GRADUATION REQUIREMENTS**

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D. Attendance

In accord with N.J.A.C. 6:8-4.2 Board Policy- Students 5110 Pupil Attendance establishes student attendance requirements for credit to be granted in the courses of the school.

E. Credit Hours

One hundred twenty (120) credit hours are required for graduation .

F. Local Requirements

Additional local requirements may be established by the Board of Education which upon adoption must be met to obtain a State endorsed diploma.

G. Electives

The courses selected by the student and parents or guardians meeting the individual needs and preferences of the students.

III. Graduation Through Program Completion Option 2

The Monmouth Regional Board of Education acknowledges that all students do not achieve academic standards in the same way at the same pace or with the same level of success. In order to maximize student achievement the district permits alternative learning experiences that are stimulating and intellectually challenging and that enable students to fulfill or exceed the expectations set forth in the Core Curriculum Content Standards. Students may meet some of their graduation requirements through Option 2.

The guiding principles of Option 2 experiences shall ensure:

1. Equal access to all students,
2. Board approval for all group programs,
3. The safety of students including but not limited to applicable laws and regulations such as child labor laws and occupational safety and,
4. Programs and related assessments are based on specific instructional objectives aimed at meeting or exceeding the Core Curriculum Content Standards.

Parents/guardians may initiate a request for Option 2 status for an existing school-sponsored course or activity.

The Superintendent shall report twice each year (once each semester) to the Board of Education the programs actively being used for Option 2 for the current semester.

- A. Individualized programs may be established for promotion and graduation by the MONMOUTH REGIONAL HIGH SCHOOL Board of Education.
- B. Individual students recommended by the Superintendent and approved by the Board as capable of acceleration may complete programs through credit accumulation in less than four (4) years or by a combination of credits and special programs. Program may be completed through achievement of stated behavioral objectives.
- C. Others with clearly established career goals and objectives may be afforded the same opportunity. (Examples of objectives are early college admission, vocational/ technical programs, entry into apprenticeship or job market, and community service. All must meet regulations of the State of New Jersey.)
- D. Individualized and/ or independent study experience may partially meet program requirements.

General Requirements for Individualized Programs:

Independent study projects for internship and field experience may accumulate between 5 and 15 elective credits depending on the extent of the project. These programs shall be self designed and approved by a committee consisting of Guidance Director, Principal, and Subject Supervisor with a recommendation to the Superintendent. The Superintendent of Schools shall make the final approval of individual projects. The purpose of these internships and field experience are to clarify career goals, explore career possibilities, develop employability skills, or to make the transition between High School and employment or further education and training. The following guidelines shall be used for independent study programs.

1. Prerequisites: Accumulation of 100 credits prior to senior year and pass the HSPA.
2. Enroll in a minimum of three consecutive courses at MRHS - first three or last three periods of the school day.
3. Enroll in a sequence of courses at MRHS which will fulfill our graduation requirements.
4. Submit a proposal to the "Steering Committee" for approval which includes: Nature of the experience, length of time, supervision site, goals and objectives, and methods of evaluation.
5. Formal project presentation at the end of the assignment made to the "steering committee" which will review the highlights of the program and evaluate the experience.
6. Parents are responsible for transportation and must sign a contract which outlines conditions and responsibilities of parents, student and the school district.

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F. Dual and Concurrent Enrollment:

Seniors who have accumulated 100 credits prior to September 1 of their senior year may be released for 1/2 day to complete college level courses provided the following criteria is met.

1. Must have passed the HSPA
2. Must be registered for a minimum of 6 college credits per semester in and accredited college. Correspondence courses are not eligible.
3. Must be enrolled in a sequence of courses at MRHS when combined with the college level courses will fulfill our graduation requirements as to credits and selection of courses.
4. Parents are responsible for tuition, fees, books and transportation at the college level.
5. With **prior written approval** by the guidance counselor and the department supervisor, the college level course will appear on our transcript and receive MRHS credit. (each 3 or 4 credit course will count as 5 MRHS credits and will not appear in the GPA or class rank calculation.)
- 6.. Parents and students must sign a release to have a copy of the college grades mailed to MRHS.
7. Parents must sign a contract with MRHS outlining conditions and responsibilities of the parents and the school district.

NOTE: These and other Option 2 programs may be recorded in permanent records without a grade. Completion of program objectives will determine length of course or experience.

Individual or group programs based on Instructional objectives shall be approved by the Board of Education and State in the same manner as other approved courses. Individual programs shall be on file in the MONMOUTH REGIONAL HIGH SCHOOL district subject to review by the Commissioner of Education or his/her representative. Courses and programs at MONMOUTH REGIONAL HIGH SCHOOL will be stated in terms of instructional objectives and all students may have the opportunity to meet them for credit. All graduates shall receive the same diploma, regardless of their choice of program or subjects.

IV. Notice of Results of Implementation of this Policy

The Superintendent will annually report to the Board at a public meeting, and to the Commissioner of Education the number of pupils denied graduation on the basis of this policy and the requirements of N.J.A.C. 6:8-4.2. Noted will be the number of students graduated under the special evaluation procedures for poor testers.

V. Promotion

The MONMOUTH REGIONAL HIGH SCHOOL Board of Education directs the Superintendent in consultation with administrative and teaching staff to prepare courses of study that provide maximum opportunity for each student to progress through school according to his/her own needs and abilities.

The students shall have completed the minimum number of credits required by the State Board of Education and the MONMOUTH REGIONAL HIGH SCHOOL Board of Education credit requirements to progress through Freshman, Sophomore, Junior and Senior years and graduate. They will be expected to achieve the minimum proficiency levels of the MONMOUTH REGIONAL HIGH SCHOOL District in the basic communication and computation skills for graduation.

A pupil will advance from 9th to 10th grade in class standing if he/ she successfully completes twenty-eight (28) credits and passes required subjects; from 10th to 11th -- fifty -seven (57) credits; and from 11th to 12th --eighty (80) credits and from 12th to graduation one hundred twenty (120) credits.

A pupil completing a portion of his/ her high school education in another district, upon assessment of his/ her record, will be placed in appropriate grade level.

Legal References: N.J.A.C. 6:8-4.2 (a1)
N.J.A.C. 6:8-4.2 (a2)
N.J.S.A. 18A: 7C-et seq.
N.J.A.C. 6:8-1.1

In-Committee: March 14, 1971, April 10, 1979,
April 28, 1980, January 27, 1981,
February 23, 1981, May 1, 1981

First Reading: April 7, 1981

Adopted: June 2, 1981

Revised

In-Committee: February 21, 1985

First Reading: April 2, 1985

Second Reading: April 16, 1985

Adopted: April 16, 1985

Revised

In Committee: September 29, 1997

First Reading: October 7, 1997

Second Reading: October 28, 1997

Adopted: October 28, 1997

In Committee: August 3, 2004

First Reading: February 22, 2005

Second Reading:

Adopted

February 22, 2005

COMMITTEE REPORTS

Mr. Neff reported that the policy committee will meet on March 01st at 7:00 P.M.

CORRESPONDENCE

Mr. Cleary reported on the email addressed to the Board of Education from Mr. & Mrs. Walter Olsen 40 Devon Ct. requesting a courtesy bus route adjustment for students living near Hope and Sycamore Road. Board of Education requested that Mr. Cleary report back to the family on behalf of the Board noting that the distance from school to home is less than two and one half miles and at this time no adjustments in the route will be made. They will have the route monitored and if in the future because of traffic patterns there is a need due to potential hazard an adjustment may be made.

RESOLUTION TO ENTER PRIVATE SESSION

WHEREAS, Chapter 231 of Public Laws of 1975 authorize a public body to meet in Private Session under certain limited circumstances and

WHEREAS, said law requires a public body to take resolution at a Public Meeting before it can meet in such an executive or private session

NOW, THEREFORE, BE IT RESOLVED by the Monmouth Regional Board of Education that it does hereby determine it is necessary to meet in Private Session on February 22, 2005 for discussion of personnel

BE IT FURTHER RESOLVED that these matters will be made public when confidentiality is no longer required

Motion: Mr. Neff

Second: Mr. Seavey

Roll Call Vote: All in favor

ADJOURNMENT: 9:25 P.M.

Motion: Mr. Neff

Second: Mrs. Wernikowski

Roll Call Vote: All in favor

Respectfully submitted:

James W. Cleary
Assistant Superintendent for Business
Board Secretary

JWC/cs