

JANUARY 18, 2005

MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
ONE NORMAN J FIELD WAY
TINTON FALLS, NEW JERSEY 07724-3299
JANUARY 18, 2005
7:45 P.M.
PUBLIC MEETING

STATEMENT TO BE READ BY PRESIDING OFFICER:

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Asbury Park Press on Wednesday, May 05, 2004, filing same on Wednesday, May 05, 2004 with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Wednesday, May 05, 2004.

CALL TO ORDER

The meeting was called to order at 7:45 P.M. with the following members in attendance:

Yvonne H. Bova
Jonathan Cohen
Thomas C. Neff
Steven B. Seavey

Carl E. Sohl
Linda Thatcher
JoEllen L. Wernikowski
Anthony Schaible

James W. Cleary

Stephen Slowinski, student rep Stephanie Gottlieb, student rep

Absent: Patrick R. Collum
M. Barger
Joseph P. Gaetano

FLAG SALUTE

SUPERINTENDENT'S REPORT

January 24, 2005 PTSA meeting on S1701 – Mr. Cleary updated the Board of Education on the January 24th PTSA meeting.

APPROVAL OF MINUTES

Recommend the Board approve the following minutes:

| | |
|-------------------------|-------------------|
| Public Session Minutes | December 21, 2004 |
| Private Session Minutes | December 21, 2004 |
| Public Session Minutes | January 04, 2005 |
| Private Session Minutes | January 04, 2005 |

Motion: Mr. Sohl

Second: Mrs. Wernikowski

Roll Call Vote: All in favor

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STUDENT PROGRAMS

A) Home Instruction

I am recommending staff approval and Home Instruction for the following cases:

Case #2004/5-11 Home Instruction pending private medical doctor. Effective 01/03/05 – approximately 4 to 6 weeks. Five (5) hours per week.

| | | |
|------------------|---------------|-------------|
| English IC | B. Edwards | 1-1/4 hours |
| Math Alg 1-1 | K. Ayer | 1-1/4 hours |
| Science Gen. Sci | A. DelloRusso | 1-1/4 hours |
| S.S. WH C | B. Edwards | 1-1/4 hours |

C) Field Trips

Recommend the Board approve the following field trips:

Date: 01/27/05
Leave: MRHS 2:30 P.M.
Return: 6:00 P.M.
Dept: Activities
Course: Mock Trial
Purpose: Mock Trial Scrimmage
Destination: Princeton Day School
Teacher: J. Haggerty
of Students: 16
Transportation: Board Vehicle/\$122.50

Date: 01/29/05
Leave: MRHS 7:45 A.M.
Return: 4:00 P.M.
Dept: Mock Trial
Course:
Purpose: Competition
Destination: Monmouth County Court House - Freehold
Teacher: J. Haggerty
of Students: 16
Transportation: Board Vehicle/\$297.50

Date: 02/01/05
Leave: MRHS 3:15 P.M.
Return: 6:30 P.M.
Dept: Mock Trial Activity
Course:
Purpose: Competition
Destination: Monmouth County Court House - Freehold
Teacher: J. Haggerty
of Students: 16
Transportation: Board Vehicle/\$105.00

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4. Other - Change of Guide

Recommend the Board approve a change of Guide for Tara Stephenson effective February 1, 2005.
Change from Guide BA+ 30 Step 4 Annual Salary \$39,218.00 to MA Step 4 Annual Salary \$40,718.00.

Motion: Mr. Cohen Second: Ms. Bova

ITEMS A3 & A4

Roll Call Vote: All in favor

B) Noninstructional

1. Appointments

Substitute Custodian

Recommend the Board approve Christopher Parland as Substitute Custodian at a stipend of \$10.00/hr.

Spring 2004/05 Coaches

Recommend the Board approve the following coaches for the Spring 2004/05 Season:

| | | | |
|------------------|---------------------|------------|---------|
| CRIVELLO, P. | BASEBALL | ASS'T G3-3 | \$3,400 |
| JARMUSZ, T. | BASEBALL | HEAD G3-6 | \$5,810 |
| KAMPF, F. | BASEBALL | ASS'T G3-4 | \$3,500 |
| PINGITORE, J. | BASEBALL | ASS'T G3-6 | \$4,675 |
| DUCH, G. | GIRLS LACROSSE | HEAD G3-4 | \$5,200 |
| LERMAN, J. | GIRLS LACROSSE | ASS'T G3-1 | \$3,250 |
| GOODE, D. | GOLF | HEAD G4-5 | \$4,522 |
| CORSON, A. | SOFTBALL | ASS'T G3-6 | \$4,675 |
| DELLORUSSO, A. | SOFTBALL | ASS'T G3-5 | \$3,900 |
| RUSCAVAGE, J. | SOFTBALL | HEAD G3-6 | \$5,810 |
| ALOISI, A | TENNIS BOYS | ASS'T G4-5 | \$3,100 |
| SPADAVECCHIA, D. | TENNIS BOYS | HEAD G4-6 | \$4,813 |
| BRUNSON, T. | TRACK & FIELD BOYS | HEAD G2-6 | \$6,752 |
| CALVERT, J. | TRACK & FIELD BOYS | ASS.T G2-6 | \$5,150 |
| DANIELS, B. | TRACK & FIELD GIRLS | ASS'T G2-6 | \$5,150 |
| KROPOSKY, J. | TRACK & FIELD GIRLS | ASS'T G2-3 | \$3,400 |
| THORNTON, R. | TRACK & FIELD GIRLS | HEAD G2-4 | \$5,477 |

Motion: Mr. Neff Second: Mr. Sohl

ITEM B1

Roll Call Vote: All in favor

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OTHER BUSINESS

A) Adjustments to School Calendar 2004/05 School Years

Recommend the Board approve the following adjustments to the 2004/05 school year's calendar: Friday, February 11, 2005 Single Session Day and Friday, June 10, 2005 Delayed Opening for Middle States.

Motion: Mrs. Wernikowski

Second: Mr. Sohl

ITEM A

Roll Call Vote: All in favor

Policy - First Reading

Recommend the Board conduct a First Reading of the MRHS Honor Code and the Policy 7150

Monmouth Regional Honor Code

All the members of the Monmouth Regional community are expected to act with integrity and honor. Cheating, plagiarism, and any act of dishonesty violate these expectations. If violations occur, the teacher and department supervisor will investigate the situation. After they have both completed their investigation, the infraction of the Monmouth Regional Honor Code, regardless of the level of severity, must be reported to the student's parents, guidance counselor, and case manager. Written documentation of the violation will be provided by the teacher to the Honor Code Committee via the principal's office in a timely manner. Appropriate disciplinary measures will be taken.

Monmouth Regional Philosophy

Monmouth Regional is a comprehensive high school serving the communities of Eatontown, Shrewsbury Township and Tinton Falls. The military and naval facilities of Fort Monmouth and Earle contribute to the creation of a student body *that* is highly mobile and culturally diverse. We honor this diversity and believe it to be among our intrinsic strengths.

We are committed to the premise that all students have the right to be taught without partiality and with teaching strategies suited to their individual needs. To that end, we provide a curriculum of required and elective courses, including vocational and life skills designed to encourage problem solving, critical thinking, and intellectual inquiry. We encourage and support professional growth as integral to this curricular success. We will use current technology in our teaching to prepare students to be technologically literate in society, the workplace, and future academia. Careful guidance of course and career planning and interdisciplinary cooperation are essential to the success of this learning process.

Monmouth Regional High School believes that an extensive co-curricular program is equally essential to the social, physical, and emotional development of all students. In an effort to foster school spirit, promote interpersonal relationships, and challenge students to participate in varied activities, we encourage and support a co-curricular program *that* reflects student interests.

We recognize the necessity of assisting students to value the importance of honesty, ethics, and integrity in their daily lives, to develop civic responsibility and to respect others, oneself, and the environment. We model as well as teach across the curricula the responsibilities and obligations of citizens in a participatory democracy. We recognize our responsibilities not only to our local, state, and national communities, but also to the global community.

Monmouth Regional High School will provide a nurturing environment in which students and staff can thrive and where positive peer relationships are promoted. It is our obligation to provide the school community with clearly defined rules and regulations and to enforce them with consistency and equity. We believe that parents and school share a mutual obligation to communicate regarding student progress, behavior and school policies.

The vision of Monmouth Regional is to recognize the worth and dignity of each individual and to provide a quality education to ensure that all students acquire the requisite skills to function successfully as contributing members of a global society.

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The Honor Code Committee

The Honor Code Committee will include the Principal, Guidance Director, and faculty representatives from Mathematics/Science, Humanities, and Applied Technology/PE/Health. No member, excluding the Principal and Guidance Director, can serve two consecutive one year terms on the committee. In September, the Principal will appoint members to the Honor Code Committee for the upcoming year.

Cheating

According to The New Lexicon Webster's Dictionary of the English Language, to cheat is to trick or deceive; to use unfair methods; to practice fraud. Cheating includes but is not limited to:

1. Obtaining test or quiz materials prior to assessment without the instructor's knowledge.
2. Using inappropriately graphing calculators, programmable watches, palm pilots, cell phones and other computer or electronic devices.
3. "Sharing" student work that should be individually/independently produced.
4. Using crib notes during test situations.
5. Substituting another source, such as Spark Notes study guides, in place of completing an assignment.
6. Discussing information about a quiz or test with students who have not completed the assessment.

Plagiarism

According to The New Lexicon Webster's Dictionary of the English Language, to plagiarize is to use or pass off (someone else's ideas, inventions, writings, etc.) as one's own.

If a student has any concerns or questions about how to cite material for a particular assignment, the student has the responsibility to consult his/her teacher.

Plagiarism is cheating. It is academically dishonest as well as an ethical offense. It violates the school's philosophy and expectations for students, and will not be tolerated.

Levels of Plagiarism

A *level 1* occurrence would involve the student's use of phrases or a few lines of text or a paragraph without proper citation. Most of the student's work is his or her own. Consequences may include allowing the student to redo all or part of the work. Teachers will use their discretion to give full or a diminished grade for the assignment, providing this would give him/her a beneficial experience. Teachers will notify the parent/guardian and the Honor Code Committee to inform them of this "learning experience."

A *level 2* occurrence is more serious. It involves the student's use of multiple paragraphs of someone else's work, and/or the use of someone else's ideas without the proper attribution, and/or repeated paraphrasing without proper attribution. While some of the work is the student's own, it has been determined/verified that significant portions of the student's work are not his or her own.

Level 3 occurrence involves most, if not all, work that has been copied from another source. Examples may include but are not limited to, papers taken/purchased from the internet or submission of a paper written by someone other than the student claiming it as his/her own work.

Level 4 plagiarism occurs when the student has plagiarized, in any way, for the second time.

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Consequences for *Level 2, Level 3, and Level 4* Plagiarism will be determined by the Honor Code Committee and may include, but not limited to:

1. A grade reduction on the assignment in question.
2. A grade of zero for the assignment in question with no opportunity to make up that work in any way, including extra credit work.
3. If the severity of the situation merits it, the Honor Code Committee will determine whether or not the student shall be given a failing grade for the quarter in the course which the infraction occurred.
4. If the Honor Code Committee determines that the situation is severe, the National Honor Society advisor will be notified.
5. For any subsequent occurrence at Monmouth Regional, the student, at the discretion of the Honor Code Committee, may be dropped from the course and receive a failing grade. Students dropped from any course are not eligible to enroll in a summer school program for that course.

Teacher Procedures

The teacher, in consultation with the department supervisor, must determine whether the violation was unintentional or intentional on the part of the student.

If it is determined by the teacher and the supervisor the violation was unintentional, and can be treated as a “teachable moment” then:

1. The teacher will notify the parent/guardian.
2. The teacher and the supervisor will determine what consequence(s) seem(s) appropriate and educationally sound. The consequences may include: allowing the student to redo all or part of the work; if doing this would give him/her a beneficial experience and either give a full grade for the assignment or a diminished grade for the assignment. If uncertain of appropriate consequences, the teacher and the supervisor should consult with the Honor Code Committee.
3. Notify the Honor Code Committee by submitting the Honor Code Violation Form to the Principal’s office. This is for record keeping purposes only. The Honor Code Committee will keep track of student infractions across the curriculum.

If the violation is determined to be intentional, then the teacher and the supervisor must refer the case, in writing, to the Honor Code Committee and the teacher notify the parent/guardian. Honor Code Violation forms can be found in each department office. The Honor Code Committee will speak with the teacher and student, conduct an investigation, and determine the appropriate consequence. Consequences may include but are not limited to:

1. A grade reduction on the assignment in question.
2. A grade of zero for the assignment in question with no opportunity to make up that work in any way, including extra credit work.
3. If the severity of the situation merits it, the Honor Code Committee will determine whether or not the student shall be given a failing grade for the quarter in the course which the infraction occurred.
4. If the severity of the situation merits it, The National Honor Society advisor shall be notified for possible action.
5. For any subsequent occurrence in the same course during the same school year at Monmouth Regional, the student, at the discretion of the Honor Code Committee, may be dropped from the course and receive a failing grade. Students dropped from any course are not eligible to enroll in a summer school program for that course.

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Works-cited and referenced:

<http://shs.westport.k12.ct.us>

<http://www.tcnj.edu>

<http://northport.k12.ny.us>

<http://auburn.org>

<http://www.sfja.org>

<http://www.libpurdue>

<http://www.regent.edu>

Webster's Dictionary of the English Language: Lexicon Publications, 1991 ed.

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

**MEMORIALS AND RECOGNITIONS
FOR OUTSTANDING CONTRIBUTIONS TO
THE MRHS COMMUNITY**

7150

The Monmouth Regional High School Board of Education recognizes that when a school community experiences the death of a member of the school community, it is important to the school community and to those who are personally affected by the death to acknowledge the event and the contributions of those who have died. Additionally, it is fitting that our district recognizes the outstanding contributions of those who are still living and/or events that have greatly impacted our school community.

As places designated primarily to support learning, school sites will not serve as the main venue for memorializing or honoring students, staff or community members.

Permanent recognition for students, staff or community members are encouraged to be in the form of perpetual awards or scholarships, plantings, monuments, or collections of books or items of historical or educational significance. Memorials and recognitions shall be limited to one per individual or event. Plaques may be created and given to the family at the time of the memorialization or recognition, or they may be displayed until the end of the school year and then returned to the family.

Plaques or monuments may also be permanently placed in the school building or on school grounds if approved by the Board of Education. In making the decision for the permanent placement of a plaque or monument the board will consider the contributions of the individual, the size and design of the plaque, or monument and the appropriate location of the plaque or monument.

Requests may be made to the Board of Education in writing to memorialize or recognize an individual or event, at graduation, at other district activities, or to erect a permanent memorial. Activities that will not detract from the scheduled classroom activity or the celebrations of student accomplishments are the only ones that will be considered. Offers for memorials or recognitions that may require additional maintenance or costs to the district will also require Board of Education approval.

In considering requests, the Board of Education will balance memorializing or commemorating the individual or event while not creating an atmosphere that glamorizes a traumatic event or self-destructive behavior.

Requests to the board of education for memorialization or recognition shall be made on the attached form.

First Reading: January 18, 2005

Second Reading:

Adoption:

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COMMITTEE REPORTS

Sarah Gottlieb reported on the National Honor Society inductions that will be taking place during the month of February.

Steven Slowinski reported that a number of student groups within the building are working on charitable contributions for the Tsunami Relief Program. He also reported on the Talent Show that is scheduled for this coming Friday. Steven reported on the girl's basketball team losing a very close game this past week end.

Mr. Neff reported that he would like to schedule a Policy Committee meeting for 6:30 P.M. on February 01st prior to the Board Meeting.

CORRESPONDENCE

A) **Thank You Note – D. Davis** - Mr. Cleary read a thank you note from the Davis family.

COMMENTS FROM THE PUBLIC

Board President opened the meeting to the public for comments.

A significant number of parents and students attended the meeting to voice publicly their support for the freshman coach Mr. Nicola. They feel he would be the best candidate for the Head Coach position at MRHS. Members of the Board listened to individuals as they praised his program. Mr. Schaible informed the public that no final decisions have been made on the position to date. It is his understanding that the interviewing process is still taking place and further explained that the Superintendent makes the final recommendation for the Board of Education to approve the position. He suggested that they have the right to contact the Superintendent of Schools through correspondence or emails expressing their support for Mr. Nicola. It was also noted that students may pass a petition along through the building and send it to the Board Office showing their support for Mr. Nicola.

RESOLUTION TO ENTER PRIVATE SESSION

WHEREAS, Chapter 231 of Public Laws of 1975 authorize a public body to meet in Private Session under certain limited circumstances and

WHEREAS, said law requires a public body to take resolution at a Public Meeting before it can meet in such an executive or private session

NOW, THEREFORE, BE IT RESOLVED by the Monmouth Regional Board of Education that it does hereby determine it is necessary to meet in Private Session on January 18, 2005 for discussion of personnel.

BE IT FURTHER RESOLVED that these matters will be made public when confidentiality is no longer required

Motion: Mr. Cohen

Second: Mrs. Wernikowski

Roll Call Vote: All in favor

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ADJOURNMENT: 9:15 P.M.

Motion: Mr. Neff

Second: Mr. Cohen

Roll Call Vote: All in favor

Respectfully submitted:

James W. Cleary
Assistant Superintendent for Business
Board Secretary

JWC/cs

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