

MARCH 15, 2005

**MONMOUTH REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
ONE NORMAN J FIELD WAY  
TINTON FALLS, NEW JERSEY 07724-3299**

**MARCH 15, 2005  
7:45 P.M.**

**PUBLIC MEETING**

**STATEMENT TO BE READ BY PRESIDING OFFICER:**

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Asbury Park Press on Wednesday, May 05, 2004, filing same on Wednesday, May 05, 2004 with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Wednesday, May 05, 2004.

**CALL TO ORDER**

The meeting was called to order at 7:45 P.M. with the following members in attendance:

Yvonne H. Bova  
Jonathan Cohen  
Joseph P. Gaetano  
Thomas C. Neff (7:55 P.M.)

Steven B. Seavey  
Carl E. Sohl  
Linda Thatcher  
JoEllen L. Wernikowski  
Anthony Schaible

James W. Cleary

Patrick R. Collum

Stephanie Gottlieb, student rep.

Absent: M. Barger, Esq.  
Stephen Slowinski, student rep.

**FLAG SALUTE**

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## **SUPERINTENDENT'S REPORT**

**Student of the Month** – Mr. Collum reported that the Student of the Month selected by the Principal is Lyndsey Hayes.

**Employees of the Quarter – White/Phipps** – Mr. Collum introduced Mrs. Tammy White and Mr. Jonathan Phipps who are sharing the Employee of the Quarter recognition. They were selected for all the work they did to support our troops overseas including sending correspondence and care packages to our troops, specifically in Afghanistan.

**Single Session Day – April 29<sup>th</sup> Middle States** – Mr. Collum requested that the Board approve an adjustment in the school calendar allowing for April 29<sup>th</sup> to be a single session day for continued work on Middle States review.

**Motion by Mr. Gaetano, Seconded by Mr. Sohl** – Board moved to amend the school calendar for the 2004/05 school year to include a single session day on April 29<sup>th</sup>, 2005.

**Roll Call Vote: All in favor**

**Disney Magic Music Days Program** – Mr. Collum reported that the band trip to Disney World was a great success and that the Disney Magic Program offered an open invitation to MRHS to attend future events at Disney World.

**Norman J Field Recognition Program – April 07<sup>TH</sup>** – Monmouth County School Boards will be having their Norman J Field Student Recognition Program on April 07<sup>th</sup> at Colts Neck High School. Mr. Collum noted that Laura Forbes will receive recognition as the student from MRHS accepting this honor.

**Girls Basketball Team Central Jersey Group III Champions** – Mr. Collum reported that the Varsity Girls Basketball Team are the Central Jersey Group III Champions. He complimented the girls for the great season they had.

**HSPA Testing** – Mr. Collum reported on the 11<sup>th</sup> grade HSPA test that took place last week noting that the testing process ran well.

**Secretarial Unit** - Mr. Collum reported that the Secretarial Unit would like to begin their negotiations meeting on March 22<sup>nd</sup> at 4:00 P.M..

On March 23<sup>rd</sup> a Women's Recognition Program will be hosted at MRHS.

March 17<sup>th</sup>, Thursday there will be a student/teacher baseball game at MRHS.

**Parent/Teacher Conferences** - Mr. Collum reported tomorrow evening, March 16<sup>th</sup> we will be holding Parent Teacher Conferences from 3:00 P.M. to 4:30 P.M. and 6:00 P.M. to 7:30 P.M.

**Sadd Group** at MRHS will be hosting a special program for students. They will provide information on the dangers of driving while impaired.

**Mr. Neff arrived at 7:55 P.M.**

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## APPROVAL OF MINUTES

Recommend the Board approve the following minutes:

PUBLIC SESSION MINUTES	February 22, 2005
PRIVATE SESSION MINUTES	February 22, 2005
PUBLIC SESSION MINUTES	March 01, 2005
PRIVATE SESSION MINUTES	NONE

Motion: Mr. Sohl

Second: Mr. Neff

**March 01<sup>st</sup> minutes were approved noting the adjustment to the Debt Service Tax Levy and Aid for 2004/05 School Budget.**

Roll Call Vote: All in favor

**Abstain: Mr. Gaetano & Mr. Cohen only February 22<sup>nd</sup> minutes**

## FINANCIAL

### A) Schedule of Bills

Recommend the Pre Check Register dated March 15, 2005 in the amount of \$347,638.99 be accepted and filed for audit.

Recommend the Current Payment Register for the Month of February 2005 in the amount of \$1,934,500.27 be accepted and filed for audit.

### B) Board Secretary's Report

Recommend the Board Secretary's Report for the month February 2005 in the amount of \$4,381,686.23 and in agreement with the Treasurer of School Moneys Report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

### C) Treasurer Report

Recommend the Treasurer of School Moneys Report for the month February 2005 in the amount of \$4,381,686.23 and in agreement with the Board Secretary's financial report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

### D) District Taxes

Recommend the Board request the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next four weeks in the amount of \$1,350,121.84 and that the Borough Councils of Tinton Falls, Eatontown and Shrewsbury Township are hereby requested to place in the hands of the Treasurer of School Moneys the amounts as per the listing in the June 01, 2004 minutes.

TOTAL RAISED FROM TAXES \$16,763,740.00

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**E) Transfers**

Recommend the Board approve the attached list of transfers for the month of February 2005.

Motion: Mrs. Wernikowski

Second: Mr. Sohl

**ITEMS A, B, C, D, E**

Roll Call Vote: All in favor

Pursuant to N.J.A.C. 6A:23-2.11 © 3, I certify that as of February 28, 2005 no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11 (a).

\_\_\_\_\_  
James W. Cleary,  
Board Secretary

\_\_\_\_\_  
DATE

Pursuant to N.J.A.C. 6A:23-2-11 © 4, Monmouth Regional High School Board of Education certifies that as of February 28, 2005 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 (b) and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Motion: Mr. Cohen

Second: Mr. Neff

Roll Call Vote: All in favor

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## STUDENT PROGRAMS

### A) Home Instruction

I am recommending staff approval and Home Instruction for the following cases:

Case #2004/5-17 Home Instruction as per Private Medical Doctor – effective 03/07 through 04/01/05 – approximately three (3) weeks – five (5) hours per week.

English IICP	T. Halbedl	1 hr.
Foreign Lang. French III	J. Peters	1 hr.
Math Alg IICP	T. Legere	1 hr.
Science Bio	M. Russo	1 hr.
S.S. U.S. Hist. 1C	T. Halbedl	1 hr.

### B) Private Placements - None

### C) Field Trips

Recommend the Board approve the following field trips:

Date: 3/17/05  
Leave: MRHS 8:00 A.M.  
Return: 1:30 P.M.  
Dept: Student Activities  
Course: Teen Arts Competition  
Purpose:  
Destination: Brookdale Community College  
Teacher: Bernie Daniels  
# of Students: 15  
Transportation: Traveling to Brookdale with Mr. Romano on a MRHS Bus

Date: 3/21/05  
Leave: MRHS 9:00 A.M.  
Return: 3:00 P.M.  
Dept: Student Activities  
Course: Cultures in Asia Club  
Purpose: Gather Ideas  
Destination: Rutger's University – New Brunswick  
Teacher: J. Haggerty  
# of Students: 2  
Transportation School Car no charge

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Date: 04/08/05  
Leave: MRHS 8:30 A.M.  
Return: 12:00 P.M.  
Dept: Applied Tech  
Course: Child Development Lab  
Purpose: Reading Program  
Destination: Swimming River/McDonald's Shrewsbury Ave.  
Teacher: C. Samuels  
# of Students: 22  
Transportation:MRHS/\$122.50

Date: 05/05/05  
Leave: MRHS 3:30 P.M.  
Return: 12:00 A.M.  
Dept: Drama  
Course: Drama Club  
Purpose: Evening performance – Movin Out  
Destination: Richard Rodgers Theater-NYC  
Teacher: G. Liebenberg/R. Liebenberg  
# of Students: 49 students/parents  
Transportation Classic Tours/\$850.00 (Club Paid)

Date: 05/06/05  
Leave: MRHS 8:30 A.M.  
Return: 12:00 P.M.  
Dept: Applied Tech  
Course: Child Development Lab  
Purpose: Reading Program  
Destination: Swimming River/McDonald's Shrewsbury Ave.  
Teacher: C. Samuels  
# of Students: 22  
Transportation:MRHS/\$122.50

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Date: 05/13/05  
Leave: MRHS 12:00 P.M.  
Return: 3:15 P.M.  
Dept: Applied Tech  
Course: Child Development Lab  
Purpose: Reading Program  
Destination: Swimming River/McDonald's Shrewsbury Ave.  
Teacher: C. Samuels  
# of Students: 22  
Transportation:MRHS/\$122.50

**ADDENDUM**

Date: 3/19/05  
Leave: MRHS 9:00 A.M.  
Return: 4:00 P.M.  
Dept: Student Activities  
Course: Chess Team  
Purpose: Finals-Playoffs  
Destination: CBA  
Teacher: D. Kurtz  
# of Students: 5  
Transportation: MRHS Vehicle \$140.00

Date: 4/7 & 4/8  
Leave: MRHS 7:30 A.M.  
Return: 4/7 at 4:00 P.M. 4/8 2:30 P.M.  
Dept: Science  
Course: Independent Study  
Purpose: NJ Science Symposium  
Destination: Monmouth University  
Teacher: Jessie Blair  
# of Students: 4  
Transportation: Mrs. Blair's Personal Vehicle

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## D) Other

### **Student Relocation**

Recommend the Board grant permission for Amia Hart, whose family is relocating, to complete her Senior year at MRHS. Full approval will require that all rules and regulations be adhered to along with maintenance of passing grades in all her classes. Additionally, Amia must remain a member of good standing in the community and provide her own transportation to and from school.

Motion: Mr. Sohl

Second: Mrs. Thatcher

### **ITEMS A, C & D + Addendums**

Roll Call Vote: All in favor

Recommend the Board approve placing the following tabled field trip on the agenda and further recommend its' approval

Date: 4/8/05

Leave: MRHS 6:00 A.M.

Return: 9:00 P.M.

Dept: Social Studies

Course: Sociology

Purpose: Visit Heifer International Farm

Destination: Overlook Farm, Rutledge, Mass.

Teacher: Janice Kroposky

# of Students: 45 + Chaperones

Transportation: Z & B Tours Inc. \$1,400.00 (\$700 LEA funds/\$700 Student Council funds)

Motion: Mr. Cohen

Second: Mr. Neff

Roll Call Vote: All in favor



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**B) Noninstructional**

**1. Appointments**

**Maintenance Position**

Recommend the Board approve Mr. Gary Olenik as a member of the MRHS Maintenance staff effective April 01, 2005 – Step and Guide M-1 – Salary \$31,808.00 per annum prorated to \$7,952.00.

Further, recommend Mr. Olenik be placed at a per diem rate of \$132.53/per diem. based on the above salary from March 21<sup>st</sup> through March 31<sup>st</sup>

**3. Other**

Recommend the Board approve the re-appointment of Mr. William Ballard and Mr. Adam Evans as volunteer Baseball coaches for the 2004/05 Spring Sports Season.

Mr. Ballard and Mr. Evans are fully aware that they will not receive a stipend and will follow all rules and regulations set forth by NJSIAA, Shore Conference and the MRHS Board of Education.

Motion: Mr. Gaetano

Second: Mr. Sohl

**ITEM B3**

Roll Call Vote: All in favor

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**OTHER BUSINESS**

**A) IDEA B Grant**

Recommend the Board accept funds in the amount of \$238,003.00 for the IDEA B Combined Grant for the fiscal school year 2005.

**B) NCLB - TITLE I SIA**

Recommend the Board accept the additional NCLB allocated funds for Schools in need of Improvement in the amount of \$7,686.00 for the fiscal year 2005.

**C) Long Range Facility Plan**

Recommend the Board authorize the Board Secretary to enter into an agreement with MOESC to solicit bids for Long Range Facility Planning Services for public schools participating in a cooperative purchasing arrangement. No administrative fee will be charged by MOESC.

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**D) Budget**

Recommend the Board authorize the Board Secretary to advertise the tentative budget after approval by the Monmouth County Superintendent of Schools as follows: Copy on file in Board Office

WHEREAS, it is the intention of the Monmouth Regional High School Board of Education to provide a thorough and efficient education for the students of the Monmouth Regional High School

WHEREAS, in accordance with 18A:7A-28 all districts must prepare an itemized budget and forward same to County Superintendent of Schools

WHEREAS, in accordance with 18:22-10 a Board of Education must set a date for a Public Hearing on its budget for the ensuing school year, and in accordance with 18A:22-11, Notice of such hearing shall be published in at least one newspaper published in the district, at least five (5) days prior to such hearing

NOW, THEREFORE, BE IT RESOLVED BY THE Monmouth Regional High School Board of Education, that it determines it is necessary to expend the following amounts in the 2005/06 School year to provide a thorough and efficient education for the students of the district:

General Fund	\$23,252,986.00	
Special Revenue Funds		\$368,044.00
Debt Service Funds		\$661,513.00
	<b>GRAND TOTAL</b>	<b>\$24,282,543.00</b>

Be it further resolved that the board approve the following spending growth limitation adjustments for the 2005/06 budget as submitted to the County Superintendent of Schools.

change in enrollment in the adjusted amount of \$38,737.00

The total spending growth limitation adjustment \$38,737.00

AND, that the aforesaid amounts be adopted as a Tentative Budget for the 2005/06 School Year

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BE IT FURTHER RESOLVED, that the anticipated revenues to support the 2005/06 Tentative Budget as follows:

**Revenue**

Balance Appropriated Fund 10	\$ 1,142,801.00
General Fund Local Tax Levy	\$17,035,926.00
Transportation fees from other LEA's	\$ 448,037.00
Int. on Capital Reserve	\$ 100.00
Miscellaneous	\$ 50,000.00
State Aid General Fund	\$ 4,126,122.00
Impact Aid	\$ 450,000.00
Federal & State Aid Special Projects	\$ 368,044.00
Balance Appropriated Fund 40	\$ -0-
Debt Service State Aid	\$ 71,117.00
Debt Service Local Tax Levy	\$ 590,396.00

**TOTAL REVENUES** **\$24,282,543.00**

BE IT FURTHER RESOLVED, that the Board Secretary be directed to forward a detailed copy of the Tentative 2005/06 School Year Budget plus supporting documentation to the County Superintendent of Schools, a copy of which will be attached to and made part of the official minutes of this meeting

BE IT FURTHER RESOLVED, that upon approval of the County Superintendent of Schools, said Tentative Budget and Notice of Hearing be advertised in the Asbury Park Press on or before March 22, 2005

**BE IT FURTHER RESOLVED, that the Hearing on the 2005/06 Budget take place on March 29, 2005 at 7:45 PM in the John Schleig Conference Room, Monmouth Regional High School, One Norman J Field Way, Tinton Falls in the School District, Monmouth County, New Jersey.**

Motion : Mr. Gaetano                      Second: Mr. Cohen

**ITEMS A, B, C, D**

Roll Call Vote: All in favor

## Policy - First Reading

Recommend the Board conduct First Reading of the following policy:

### MONMOUTH REGIONAL HIGH SCHOOL

**POLICY:** Parent/Guardian Involvement and Family Educational Rights Policy #6301

The Monmouth Regional High School -Board of Education believes that when schools, families, and community groups work together to support learning, children tend to do better in school, stay in school longer, and like school more. The Board recognizes parents/guardians as full partners with educators, administrators, and the Board to achieve the best possible learning experience for each child. Efforts must be toward lowering barriers to greater parent participation.

Regular communication is the foundation of effective parental involvement. It is important for parents to know their children's academic strengths and weaknesses, professional qualifications of teachers, and the quality of the schools they attend so they can make well-informed decisions for their children, more effectively share responsibility with their children's schools, and help those schools develop effective and successful academic programs.

#### Educational Rights

The Superintendent shall implement an effective parent outreach program that shall be evaluated annually not later than the end of the school year. Information shall be disseminated using broad means, including the internet and media, in understandable and uniform formats, and alternative formats upon request and to the extent practicable, in a language that parents can understand. The Superintendent shall ensure communications with parents with disabilities are as effective as communications with other parents and pay particular attention to parents of lowest-achieving students so they may better assist in the education of their child. Parents shall not be discriminated against on the basis of race, color, national origin, sex, disability, or age, consistent with federal and state laws.

#### **Parents/guardians are entitled to:**

1. a description of all curriculum course materials; forms of academic assessments used to measure student progress, including alternate assessments; textbooks, and other teaching aids, including printed or representational materials; audio-visual materials; and materials in electronic or digital formats used in the classrooms with explanations as to how they are used to instruct students and measure a child's progress;
2. proficiency levels students are expected to meet and timely communication to parents so they can work with educators to improve a child's achievement utilizing screening and test results, as well as other performance indicators;

3. assistance in understanding academic standards, assessments and accountability systems in place within the state, district, and local school levels;
4. assistance with understanding their child's individual student interpretive, descriptive, and diagnostic reports and test results to address specific academic needs of each student;
5. give informed, written parental consent prior to a child's participation in the administration of a survey or any instrument used in the collection of personal information, pursuant to federal and state laws, and upon request of the parent, inspect a survey or instrument created by a third party or the district prior to administration or distribution of such to a student.
6. be provided, upon request to the appropriate school official, notification of records, reports, and educational data directly related to their child and maintained by the state and local school which the student attends or has attended;
7. access all of their child's written student records, upon request directed to the appropriate school official, and be given the opportunity to seek having the records amended, as well as rights related to disclosure of information from the records in accordance with the Family Educational Rights and Privacy Act (FERPA);
8. full information regarding the school activities of a child;
9. their privacy and their children's privacy being respected.

## **Notifications to Parents/Guardians**

### **A. Participation in Specialized Programs of Study**

The Board directs the notification of parents/guardians when their child qualifies to be in a program such as special education, advanced/honors, remediation or limited English language instruction. Notification shall include.

#### **Upon Request**

1. the student's level of proficiency and how such level was determined;
2. the reason the student was identified for the program;
3. what instructional methods are used in a program to meet a student's educational needs; use of English and native language instruction; and how such methods differ in content and instructional goals from other programs;

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4. instructional goals and exit requirements of the program, how it is anticipated to help the student within associated timelines, and how a student's progress will be reported to the parents/guardians;
5. who is available to assist parents in selecting among various programs and methods of instruction, if more than one program or method is offered;
6. sufficient information on the characteristics, benefits and past academic results of a program so a parent can effectively participate in an admission, review, or denial of a child's participation;
7. how the services provided in the program meet the objectives of a child's Individualized Education Plan (IEP) or Individual Pupil Improvement Plan (IPIP), if applicable, and how those plans are developed;
8. how a parent/guardian may give consent and/or exercise refusal rights for their child's participation in a program;
9. details on the parent/guardian's rights and responsibilities concerning the process.

## **B. Educator Qualifications**

At the beginning of each school year, the Superintendent shall inform parents of their right and the procedure to request information about the professional qualifications of educators who teach and work with their children including, but not limited to:

1. whether a teacher and paraprofessional meet requirements to be considered highly qualified based upon academic qualifications and experience in the academic subject(s) and grade level(s) in which the educator provides instruction;
2. whether a teacher is teaching with emergency or other provisional credentials, due to state certification or licensing criteria having been waived;
3. if a substitute teacher who is not highly qualified is assigned to a child's class for four (4) or more consecutive weeks;

## **C. Policies and Major Initiatives**

The Superintendent shall provide information related to and opportunities for parents to discuss and comment on the continued use, revision and adoption of policies and major initiatives (such as reorganization or building referendum) prior to final adoption or approval by the Board. Formal written comment from individuals or parent organizations submitted to the district shall be given to the Superintendent and all members of the Board of Education.

**D. School-level and Accountability Plans** School-level goals, objectives, and improvement plans shall be developed or revised in consultation with parents and school staff prior to completion and shall include data analyses from assessments, other examples of students' work, if needed, and educator qualifications to help identify underlying problems that need to be addressed to improve student learning. Information about Monmouth Regional shall be included in district wide reports with data analyses indicating strengths and weaknesses in the instructional program. School-level and district wide plans and reports shall be broadly disseminated, including posting on the district website.

If Monmouth Regional has been identified as "in need of improvement," for corrective action or restructuring pursuant to applicable federal and state laws, the district shall publish and broadly disseminate to both parents and the public information explaining:

1. reasons for the identification;
2. the school's progress in meeting the state's student academic achievement standards;
3. a description of what the school is doing to address the problem of low achievement;

4. what the district and state department of education are doing to help the school address the problem.

#### E. Specific Events

The district shall directly notify the parent of a student, at least annually at the beginning of the school year, of the specific or approximate dates when the following activities are expected to be scheduled:

1. activities involving the collection, disclosure, or use of personal information, including name, address, phone number, collected from students for the purpose of marketing or for selling that information (or for otherwise providing that information to others for that purpose);
2. the administration of any survey, assessment, analysis or evaluation used for the collection of personal information.

#### Parental Involvement Plan and Evaluation

The Monmouth Regional High School shall develop jointly with, agree upon with, and distribute to parents a written parental involvement plan when requested. The Superintendent shall create procedures and regulations reflecting the district's expectations for parental involvement as expressed in this policy and in accordance with all applicable federal and state laws. The plan shall include:

1. the recognition of the value and utility of the contributions of parents and if needed, training parents to enhance the involvement of other parents;
2. the development of preparation programs and specialized courses, if necessary, for school employees and administrators to educate staff in how to reach out to, communicate and work with parents as equal partners; plan and implement effective parental involvement activities to improve student academic achievement and school performance;
3. the promotion of meaningful and timely communication between the school and parents concerning the academic progress of the child and school programs;
4. efforts to encourage the development of parenting skills to assist the child's learning experience in the home such as monitoring a child's progress, attendance, homework completion; how to work with educators to improve achievement.

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5. how to obtain information about the range of options, programs, services and resources available at the national, state and local levels; coordination of all programs, community groups, and supplemental service providers, as necessary;
6. identifying opportunities for parents to participate in classroom activities at the school and providing flexibility when scheduling meetings;
7. efforts to, with appropriate training, support parents as shared decision makers by encouraging membership in school organizations, participation on planning committees, attendance at Board of Education meetings and other school activities;
8. conducting, with the involvement of parents, an annual evaluation of the content, implementation and effectiveness of the parental involvement policy and plan for improving the academic quality of the schools. The evaluation may include surveying individual parents as to their experiences during the school year and soliciting input from parent organizations. Findings of the evaluation shall be broadly distributed and used to design strategies for more effective parental involvement in subsequent years.

### **Allocating Resources**

The Superintendent shall appropriate resources necessary to effectively implement this policy and shall report to the Board annually the results of evaluation of parental involvement activities, the budgeted amount and funding sources to support this policy.

In Committee:            March 1, 2005  
First Reading:            March 15, 2005  
Second Reading:  
Adoption:

### **COMMITTEE REPORTS**

Stephanie Gottlieb, student rep. reported on the student/faculty game scheduled for Thursday. Stephanie also reported on the upcoming Step Off, our Step Team will be competing.

Mr. Neff reported that the Policy Committee will meet at 7:00 P.M. on March 29<sup>th</sup>.

Mr. Schaible reported that Policy Committee needs to address awards and varsity letter holders at an upcoming Policy Committee meeting.

### **CORRESPONDENCE**

Mr. Schaible reported that School Boards Association is requesting Board members to participate in an on line survey at their website.

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**RESOLUTION TO ENTER PRIVATE SESSION**

**WHEREAS**, Chapter 231 of Public Laws of 1975 authorize a public body to meet in Private Session under certain limited circumstances and

**WHEREAS**, said law requires a public body to take resolution at a Public Meeting before it can meet in such an executive or private session

**NOW, THEREFORE, BE IT RESOLVED** by the Monmouth Regional Board of Education that it does hereby determine it is necessary to meet in Private Session on March 15, 2005 for discussion of student matters and negotiations

**BE IT FURTHER RESOLVED** that these matters will be made public when confidentiality is no longer required

Motion: Mr. Cohen

Second: Mrs. Thatcher

Roll Call Vote: All in favor

**ADJOURNMENT: 9:10 A.M.**

Motion: Mr. Gaetano

Second: Mr. Cohen

Roll Call Vote: All in favor

Respectfully submitted:

James W. Cleary  
Assistant Superintendent for Business  
Board Secretary

JWC/cs