

MONMOUTH REGIONAL HIGH SCHOOL

TITLE: SPEECH/LANGUAGE THERAPIST

QUALIFICATIONS:

1. Valid New Jersey Certification as a Speech Correctionist/Specialist and/or Pathologist or Certificate of Eligibility,
2. Required criminal background check; proof of U.S. citizenship or legal resident alien status,
3. Demonstrated knowledge of state and federal regulations,
4. Ability to maintain a positive learning environment,
5. Strong technical, communication and interpersonal skills,
6. Maintain physical/mental capabilities to meet the needs of the job,
7. Commitment to MRBOE policies and procedures.

REPORTS TO: Director of Special Services

JOB GOAL: The Speech-Language Specialist examines and evaluates or diagnoses the speech, voice, and language behavior of all children within the school system who experience difficulty with these functions, and provide remedial instruction and counseling for them and their parents/guardians according to their respective needs. The Speech/language Specialist (SLS) makes assessments, analyses, and classifications of students' communication competencies and characteristics. As a member of the educational team, the SLS participates in the planning of educational programs for children with communication disorders. The SLS will plan, prepare and deliver treatment programs for children with speech and language deficiencies. He/she will serve as a resource person in the area of speech and language development and disorders to classroom teachers, parents, administrators and the child study team. A speech and language assessment shall be the responsibility of the SLS and should include observations of the student in other than a testing situation, consultation with the classroom teacher, communication with the parent/guardian and an evaluation and analysis of speech and language development.

PERFORMANCE RESPONSIBILITIES:

Under the direction of the Director of Special Services, the speech/language specialist is responsible for, and has the commensurate authority to accomplish, the duties as set forth below:

1. To enhance student performance in the acquisition, development, application and maintenance of language, fluency, voice, articulation and phonology.
2. To test and evaluate all students in response to teacher and parental requests, as well as referrals from other specialists within the school and community. Documentation may also be provided for students transitioning to postsecondary educational agencies.

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3. To provide a therapeutic speech remediation program for all students identified as speech/language handicapped. Speech services will be provided in either a group or individual setting depending on the specific needs of the student.
4. To consult and work cooperatively with other professionals within the school community including teachers, guidance counselors, nurses and administrative staff. He/she will collaborate with occupational and physical therapists as well as audiologists and medical doctors when appropriate. This strategy will also apply to the members of the World Language Department with regards to the language development and speech production needs of students in the ESL program. Provide in-service education to teachers on topics relating to speech/language improvement.
5. To provide effective counseling for parents of speech/language handicapped children by informing them of the nature of their communication disorder and involving them in the I.E.P. process.
6. To serve as an integral member of the child study team.
7. To adhere to all State and Federal laws pertaining to the education of speech/language handicapped students. This will include conducting parent conferences, devising Individual Educational Plans (IEP's), communicating with parents through quarterly progress reports and annual reviews and determining continued eligibility (triennial evaluations)
8. To establish an on-going relationship with the speech departments of the sending districts so as to ensure a smooth transition for incoming students.
9. To keep and maintain thorough and accurate records of all students receiving speech services.
10. To maintain an active pursuit of professional development.
11. To keep and maintain an inventory of all speech materials.
12. To prepare yearly budget recommendations.
13. To prepare a comprehensive end-of-the year report.
14. Refers children to outside agencies when appropriate and necessary.
15. Prepares initial conferences and final reports for each child in therapy
16. Provides continual evaluation and improvement of the speech program
17. Performs other duties which may be within the scope of his/her employment and certification as may be assigned.

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ACCOUNTABILITY : The speech/language specialist is accountable to the Director of Special Services for the proper interpretation and execution of the above responsibilities and for any additional responsibilities which he/she may delegate.

TERMS OF EMPLOYMENT Full time ten (10) month position.

EVALUATION - Performance of this job will be evaluated by the Director of Special Services at least one (1) time per year in accordance with Board policy and negotiated agreements. Prior to tenure, evaluation will be three (3) times per year.

Adopted: February 3, 1981
Revised: January 17, 2006
Bd Approved: January 17, 2006

jac – policy/admin/staff/job decript/speech-language therapist