

NOVEMBER 17, 2009

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD OF EDUCATION
ONE NORMAN J FIELD WAY
TINTON FALLS, NEW JERSEY 07724-3299**

PUBLIC MEETING

**November 17, 2009
7:45 PM**

STATEMENT TO BE READ BY PRESIDING OFFICER:

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Asbury Park Press on Thursday, May 14, 2009, filing same on Friday, Thursday, May 14, 2009 with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Thursday, May 14, 2009.

CALL TO ORDER

The meeting was called to order at 7:48 P.M. in the Schlegel Conference Room with the following members in attendance:

John Carretta	Jonathan Cohen	
Mary Anne Linder	Linda Thatcher	Thomas C. Neff
Anthony Schaible, President (arrived at 8:15 p.m.)	Steven Seavey	Maie Elbery, Senior Student Council Representative
Maria Parry, Business Administrator/Secretary to the Board	Charles R. Ford, Jr Superintendent	Sofia Trujillo-Gomez Junior Student Council Representative
Absent	Absent	Absent
Joseph P. Gaetano	Martin M. Barger, Esq. Board Attorney	JoEllen Wernikowski

FLAG SALUTE-

Note: A moment of silence was held for good wishes to Mr. Gaetano who is under the weather.

STUDENT COUNCIL REPORTS

Junior Student Council Representative Sofia Trujillo-Gomez:

Ms. Gomez reported on the following:

1. Student activities update
2. Student happenings update

Senior Student Council Representative Maie Elbery:

Ms. Elbery reported on the following:

1. Club Festival
2. Student happenings update
3. Thanksgiving football game

Note: Both Ms. Gomez and Ms. Elbery left the meeting at 7:55 p.m.

III. SUPERINTENDENT'S REPORT

1. **Presentation of Comprehensive Annual Financial Report for the year ended June 30, 2009:** Mrs. Parry presented the CAFR for the year ended June 30, 2009. She answered questions from the board members. The Board thanked Mrs. Parry for her presentation

On a recommendation of the Superintendent, motion was made by Mr. Seavey, seconded by Mrs. Thatcher and carried THAT: the Board approves the following:

APPROVAL OF MINUTES

Regular Session	October 20, 2009
Private Session	October 20, 2009
Regular Session	November 3, 2009
Private Session	November 3, 2009

Roll Call Vote: Yes: Cohen, Neff (except November 3), Seavey, Thatcher, Linder, Carretta, Schaible; No: None; Abstain: Neff (November 3, only). Motion Carries.

On a recommendation of the Superintendent, motion was made by Mrs. Linder, seconded by Mr. Neff and carried THAT: the Board approves the following:

V. FINANCIAL

A) Schedule of Bills

The Pre Check Register dated November 17, 2009 in the amount of \$717,094.39 be accepted and filed for audit.

The Current Payment Register for the Month of October 2009 in the amount of \$2,863,189.15 be accepted and filed for audit.

B) Board Secretary's Report

The Board Secretary's Report for the month of October 2009 in the amount of \$6,150,693.84 and in agreement with the Treasurer of School Moneys Report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

C) Treasurer Report

The Treasurer of School Moneys Report for the month of October 2009 in the amount of \$6,150,639.84 and in agreement with the Board Secretary's financial report be accepted, filed for audit and attached to and made part of the official minutes of this meeting.

D) District Taxes

The Board request the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next four weeks in the amount of \$ 1,563,032.00 and that the Borough Councils of Tinton Falls, Eatontown and Shrewsbury Township are hereby requested to place in the hands of the Treasurer of School Moneys the amounts as per the listing in the May 5, 2009 minutes.

TOTAL RAISED FROM TAXES \$19,345,330

E) Transfers

The Board approves the attached list of transfers for the month of October, 2009.

ITEMS A, B, C, D, E

Roll Call Vote: All in Favor.

On a recommendation of the Superintendent, motion was made by Mr. Neff, seconded by Mr. Carretta, and carried THAT: the Board approves the following:

F.) Board Secretary's Certification

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of October 31, 2009 no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11.

Maria A. Parry, CPA, PSA
Business Administrator/Board Secretary

DATE

G.) Board of Education Certification

Pursuant to N.J.A.C. 6A:23-2-11, Monmouth Regional High School Board of Education certifies that as of October 31, 2009 after review of the Secretary's monthly financial report

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(appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

ITEMS F, G

Roll Call Vote: All in Favor

VI. FIRE DRILLS

Tuesday, November 10, 2009 1st period 2 minutes 20 seconds

On a recommendation of the Superintendent, motion was made by Mr. Seavey, seconded by Mrs. Linder and carried THAT: the Board approves the following:

VII. STUDENT PROGRAMS

A) Home Instruction

I am recommending staff approval and Home Instruction for the following cases:

Case KD 2010 302 KD 0910 to be placed on home instruction per Private Medical Doctor effective 11/13/09 to start TBA ending TBA with the following teachers and hours a week:

Subject	Teacher	Hours
English	C. Gallin	2
Math	D. Spadavecchia	2
Science	C. Famelio	2
Social Studies	Q. Schwartz	2
Sports/Ent Marketing	E. Cilino	2

B) Placements- None

C) Field Trips

The following field trips:

Date:	Wednesday, December 2 Wednesday, December 16 Wednesday, January 6 Wednesday January 27 Wednesday, February 3
Leave:	MRHS 3PM
Return:	MRHS 7 PM (could vary)
Department	Student Activities
Course	Chess Team
Purpose	Matches
Destination	St. Rose HS Henry Hudson HS Middletown South HS Rumson-Fair Haven HS CBA
Teacher	D. Kurtz and TJ Casper
# Students/# Chaperones	10 students 2 chaperones
Transportation Cost:	MRHS \$225 per trip total \$1,125.00 (district paid)

Date:	Monday, November 23, 2009
Leave:	MRHS 8 AM
Return:	MRHS 2:15 PM
Department	Guidance
Course	
Purpose	College Visit
Destination	Fairleigh Dickenson University
Teacher	J. Zorski
# Students/# Chaperones	2 students 1 chaperone
Transportation Cost:	MRHS \$350.00 (district paid)

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Date:	Tuesday, November 24, 2009
Leave:	MRHS 8 AM
Return:	MRHS 2 PM
Department	Music
Course	Marching Band
Purpose	Motivational Assemblies
Destination	Eatontown, Tinton Falls and Mc Donald's of Tinton Falls (lunch)
Teacher	G. Romano and B. DeLage
# Students/# Chaperones	70 students TBA chaperones
Transportation Cost:	MRHS \$350 each bus total \$1,050 (district paid)

Date:	Monday, November 30, 2009
Leave:	MRHS 8:45 AM
Return:	MRHS 1:30 PM
Department	Guidance
Course	
Purpose	College Visit
Destination	Georgian Court University, Lakewood NJ
Teacher	J. Zorski
# Students/# Chaperones	2 students 1 chaperone
Transportation Cost:	MRHS \$350.00 (district paid)

Date:	Tuesday, December 1, 2009 and could be additional Tuesdays
Leave:	MRHS 11 AM
Return:	MRHS 2 PM
Department	Special Education
Course	Career Training
Purpose	Volunteer work and assist in building a "habitat for humanity" home
Destination	Matawan- Route 34 and broad street
Teacher	C. Di Donato
# Students/# Chaperones	5 or 6 students 1 chaperone
Transportation Cost:	MRHS \$0 (going with voc students)

Date:	Tuesday, June 8, 2010
Leave:	MRHS 6 AM
Return:	MRHS 9 PM
Department	Student Activities
Course	Senior Class
Purpose	Celebrate Graduation
Destination	Hershey Park, Hershey PA
Teacher	D. Miller/A. Dellorusso
# Students/# Chaperones	260 students 20 chaperones
Transportation Cost:	Helfrich \$900 per bus total \$2,700 (activity paid) Coach USA \$1,395 per bus total \$2,790 (activity paid)

D.)Other- none

ITEMS A, B, C, + ADDENDUMS

Roll Call Vote: All in Favor

ADDENDUMS:

VII. STUDENT PROGRAMS

C) Field Trips

Recommend the Board approve the following field trips:

Date:	Monday, November 23, 2009
Leave:	MRHS 7:45 AM
Return:	MRHS 4 PM
Department	Student Activities
Course	FCCLA
Purpose	FCCLA Fall Leadership Conference
Destination	Pines Manor, Edison NJ

Teacher	M. Donnelley
# Students/# Chaperones	4 students 2 chaperones
Transportation Cost:	MRHS \$200 (district paid – pick up and drop off)

On a recommendation of the Superintendent, motion was made by Mrs. Thatcher, seconded by Mr. Neff and carried THAT: the Board approves the following:

VIII. STAFFING-

1. Appointments

The Board approve the appointment of the following substitute teachers for the 2009/10 School Year, at a compensation rate of \$75.00 for the first fifteen (15) days and \$80.00 thereafter. Further recommend the Board approve their emergent hiring during the fingerprint clearance period.

The Board approves the following Source for Teachers listing:

- Al-Amin Shah
- Andrys-Ornafa Lidia
- Antonelli Jennifer
- Baccaro Jenna
- Bellamy John
- Botti Francine
- Boyne Christine
- Bucco Jr. Joseph C.
- Cole Rachel
- Crespo Roque
- Daly Jennifer
- DeNardo AnnaMarie
- Dhume Valerie
- Dougherty Erin
- Dublon Steven
- Eisenstein Steven
- Elemam Walaa
- Evans Thomas
- Fazzina Jaime
- Gallagher Darlene
- Geran Thomas
- Gerrity MaryAnn
- Gibbard Kenneth
- Goldener Marsha
- Gray Jeffrey
- Griffith Elizabeth
- Grosso Cheryl

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Gubitosa	Christina
Habib	Sandra
Haddock	Nancy
Hardock	Dana
Hasler	Mary
Huhn	Kathryn
Incorvaia	Caroline
Jacobsen	Eric
Jala	Christine
Jensen	Heidi
Juffey	Mary
Kane	Rebecca
Karmazyn	Marilyn
Khalil	Shrouk
Klein	Joseph
Kops	Leslie
Lemma	Jason
Longstreth	Galen
Luongo	Michael
Lyttle	Kristen
Mackey	Latieffa
Maddalena	Francesca
Magaziner	Sarah
Matthews	George
Mazur	Christopher
McCoy	Grover
McGinniss	Pamela
McQueen	Megan
Mehta	Manju
Merrigan	Mark
Mezzacappa	Maryanne
Michels	Bridget
Migden	Barbara
Moreira	Jaime
Morgan	Alfred
Morsey	Christine
Morsy	Christine
Muzeni	Megan
Nachmani	Alana
Napolitano	Kelli
Noble	Diana
Norwood	Janice
Nowick	Susan
O'Donaghue	Amy

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Osmanovic	Milena
Pappas	Andrea
Pelliciotta	Christa
Pepe	Gina
Petri	Danielle
Petrick	Michael
Petrocelli	Kristen
Petrone	Silvia
Phillips	David
Pinto	Debra
Plunkett	Daniel
Powers	Tammy
Puszynski	Den-el
Radnocic	Ermina
Raffaele	Shelly
Randazzo	Laura
Redmond	Michael
Reese-Berardo	Janice
Reifenheiser	Amy
Reingle	Tricia
Richardson	Chelsea
Rigney	Penny
Rivera	Yamely
Roberts	Amanda
Robin	Troy
Robinson	Noemi
Rodgers	Caroline
Rodriguez	Joann
Rodriguez	Wendy
Ross	Bonnie
Roszbach	Nicole
Said	Manal
Sepcsik	Ronald
Shaw	Rachel
Shehabeldin	Susan
Smith	John
Steimel	Dianne
Steimel	Jessica
Strachman	Jules
Thomas	Claire
Thrower	Ebone
Toth	Erin
Touranqeau	Megan
Trzanowski	Kimberly

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Tumolo	Ruth
Vacs	Ariel
Ventrone	Angela
Viani	Erin
Wassmer	Deborah
Weg	Dawn
Whalen	Shari
White	Susan
Wilgus	William
Williams	Devenn
Wytanis	Barbara
Younis	Randa
Zak	Christina

All Shore Band:

Mr. Gerry Romano and Ms. Mary Mindas for All Shore Band for 2009-2010 at a stipend of \$1,000 each. They will be paid on December 15, 2009 and June 15, 2010.

2. Resignations

3. Graduate Credits – None until June 2010

4. Other -

ITEMS A1,

Roll Call Vote: All in Favor

On a recommendation of the Superintendent, motion was made by Mrs. Linder, seconded by Mrs. Thatcher and carried THAT: the Board approves the following:

B) Noninstructional

1. Appointments

Physics Club Advisors:

Mr. Powell and Mrs. Lipinski as co-advisors of the Physics Club for 2009-2010 effective November 18, 2009. The total prorated stipend for the remainder of the school year 2009-2010 will be \$2,665. Mr. Powell and Ms. Lipinski will receive payments of \$450 each on 12/15/09 and \$882.50 each for 6/15/10.

2. Resignations - none

3. Other- none

ITEMS B1

Roll Call Vote: All in Favor

On a recommendation of the Superintendent, motion was made by Mr. Seavey, seconded by Mr. Carretta and carried THAT: the Board approves the following:

IX. OTHER BUSINESS

A. Conferences:

The following travel, meals and incidentals per A5 ch 53:
SEE ATTACHED

B. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED JUNE 30, 2009 - AUDIT

The Board accept the 2008-2009 Comprehensive Annual Financial Report for the Year Ended June 30, 2009 as prepared by Cannone and Company, CPAs with the following findings and corrective action plan attached and to authorize the Business Administrator/Secretary to the Board to submit the minutes, audit synopsis and corrective action plan to the County Superintendent as per the recommendation of the Superintendent:

Findings and Corrective Action Plans: None

C. Masonry Repairs to Monmouth Regional High School Gym Area:

Authorization the submission of project documents for masonry repairs to Monmouth Regional High School gym area at Monmouth Regional High School – that the Board of Education approves the following project:

Masonry Repairs to Monmouth Regional High School Gym Area
FVF#9010MRHSG
STATE DOE PLAN #: 3270-050-010-1001

Be it further resolved that the district’s architects, Faridy Veisz Fraytak, PC be authorized to submit applications for a Regularly Operating District (ROD) Grant for the above project to the NJ Department of Education for approval on the District’s behalf.

D. Amendment to the Long Range Facilities Plan to the NJ Department of Education:

Amendments to the Long Range Facility Plan by Faridy Veisz Fraytak to incorporate the projects to be approved as follows:

Masonry Repairs to Monmouth Regional High School Gym Area
FVF#9010MRHSG
STATE DOE PLAN #: 3270-050-010-1001

E. Removal of Existing Fire Alarm System and Installation of New Addressable System at Monmouth Regional High School:

Authorization the submission of project documents for Removal of Existing Fire Alarm System and Installation of New Addressable System at Monmouth Regional High School- that the Board of Education approves the following project:

Removal of Existing Fire Alarm System and Installation of New Addressable System at Monmouth Regional High School

FVF#4007

STATE DOE PLAN #: 3270-050-010-1002

Be it further resolved that the district's architects, Faridy Veisz Fraytak, PC be authorized to submit applications for a Regularly Operating District (ROD) Grant for the above project to the NJ Department of Education for approval on the District's behalf.

F. Amendment to the Long Range Facilities Plan to the NJ Department of Education:

Amendments to the Long Range Facility Plan by Faridy Veisz Fraytak to incorporate the projects to be approved as follows:

Removal of Existing Fire Alarm System and Installation of New Addressable System at Monmouth Regional High School

FVF#4007

STATE DOE PLAN #: 3270-050-010-1002

ITEMS A, B, C, D, E, F + ADDENDUMS

Roll Call Vote: All in Favor.

ADDENDUM OTHER:

G. Laptop and Docking Station Bid:

The board accepts the following bids for Laptops (140) and Docking Stations (110) which were opened on Tuesday, November 10, 2009 at 10AM

Name of Bidder	Bid
CDW Government Inc	\$183,540 laptops \$17,600 docking stations
Gov Connection Inc	\$191,030 laptops \$16,720.00 docking stations
Valiant International Multi-Media Corporation	\$178,500 laptops \$18,040 docking stations
MA Labs	\$151,060 laptops \$15,620 docking stations
Compusystems	\$252,000 laptops \$22,000 docking stations
ACE Computers	\$209,860 laptops \$18,590 docking stations

The board reject the following bids for the listed laptops and docking stations which was opened on Tuesday, November 10, 2009 at 10 AM due to a disqualification (bidder did not include the following in bid response: carry case, 4yr extended warranty or accidental damage protection on the bid):

Name of Bidder	Total Bid
Valiant International Multi-Media Corporation	\$178,500 laptops \$18,040 docking stations

The board reject the following bids for the listed laptops and docking stations which was opened on Tuesday, November 10, 2009 at 10 AM due to a disqualification (bidder did not bid the correct hardware that was specified, did not bid the specified processor, memory, wireless and hard drive):

Name of Bidder	Total Bid
MA Labs	\$151,060 laptops \$15,620 docking stations

The board awards the bid to the following:

CDW Government Inc, 230 N. Milwaukee Ave, Vernon Hills IL 60061, at a price of \$183,540 for laptops and \$17,600 for docking stations as CDW Government Inc was the lowest responsible bidder. Board attorney Martin Barger, Esq. reviewed the bid results and Mr. Michael Provenzano, Technology Supervisor also reviewed the bid results and both have recommended awarding of bid to CDW Government Inc.

On a recommendation of the Superintendent, motion was made by Mrs. Linder, seconded by Mr. Neff and carried THAT: the Board approves the following:

Policy - First Reading

- 5141.1 Accidents
- 5141.2 Illness
- 5141.21 Administering Medication to Students
- 5141.3 Health Examinations and Immunizations

Roll Call Vote: All in Favor

On a recommendation of the Superintendent, motion was made by Mr. Cohen, seconded by Mrs. Thatcher and carried THAT: the Board approves the following:

Deletion of Policies:

Deletion of the following policies as they are super ceded by existing policies:

- 5141.211/51412.13 HIV/AIDS or Other Communicable Conditions (replaced with policy #5141.2)
- 5141.31 Physical Exams of Students (replaced with policy 5141.3)

Roll Call Vote: All in Favor

Policy - Second Reading and Adoption - none

COMMITTEE REPORTS

Policy: Mr. Neff updated the board members on the recent policy committee meeting.

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CORRESPONDENCE-

Thank You Letter: Mrs. Parry read a thank you letter to the district from Lunch Break on the recent donation from FBLA.

BOARD COMMENTS

Mr. Neff: Mr. Neff complimented Mrs. Parry for a successful audit.

Mr. Cohen: Mr. Cohen complimented Mrs. Parry for the successful energy audit.

Mr. Seavey: Mr. Seavey complimented Mrs. Parry for a successful audit.

Mrs. Linder: Mrs. Linder updated the board members on the PTSA Pasta Night and the recent clothing drive.

COMMENTS FROM THE PUBLIC:

Ken Walter, HUB Newspaper: Mr. Walter asked for an update on school consolidation and also asked if anyone had a comment on the lawsuits. Mrs. Parry updated Mr. Walter on school consolidation and reported that the district official statement, upon advice of counsel, regarding the lawsuits is no comment.

RESOLUTION TO ENTER PRIVATE SESSION- 9:24 PM

On a recommendation of the Superintendent, motion was made by Mr. Cohen, seconded by Mr. Carretta and carried THAT:

WHEREAS, Chapter 231 of Public Laws of 1975 authorize a public body to meet in Private Session under certain limited circumstances and

WHEREAS, said law requires a public body to take resolution at a Public Meeting before it can meet in such an executive or private session

NOW, THEREFORE, BE IT RESOLVED by the Monmouth Regional Board of Education that it does hereby determine it is necessary to meet in Private Session on November 17, 2009 for discussion of student and personnel matters.

BE IT FURTHER RESOLVED that these matters will be made public when confidentiality is no longer required

Roll Call Vote: All in Favor

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ADJOURNMENT:

On a recommendation of the Superintendent, motion was made by Mr. Neff, seconded by Mrs. Thatcher and carried THAT: the Board adjourns the meeting at 9:25 PM.

Roll Call Vote: All in Favor

Respectfully submitted,

Maria A. Parry, CPA, PSA
School Business Administrator/Secretary to the Board
MP/mp