

SEPTEMBER 15, 2020

MONMOUTH REGIONAL HIGH SCHOOL

ONE NORMAN J FIELD WAY
TINTON FALLS, NJ 07724
(732) 542-1170 FAX (732) 542-5815

MARIA A. PARRY, CPA, PSA
BUSINESS ADMINISTRATOR/BOARD SECRETARY

PUBLIC MEETING NOTICE

DATE : September 11, 2020

TO: All Board Members

The **Regular** Meeting of the Monmouth Regional High School Board will be held on **Tuesday, September 15, 2020 at 7:30 PM via conference call per Executive Order Number 103.**

Maria Parry is inviting you to a scheduled Zoom meeting.

Topic: MRHS Board of Education Meeting 9/15

Time: Sep 15, 2020 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://monmouthregional.zoom.us/j/85256573076?pwd=UGFtYlFzdDJ3YVdCUVd1aUdOT2pYUT09>

Meeting ID: 852 5657 3076

Passcode: 121532

One tap mobile

+13017158592,,85256573076#,,,,,0#,,121532# US (Germantown)

+13126266799,,85256573076#,,,,,0#,,121532# US (Chicago)

Dial by your location

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 852 5657 3076

Passcode: 121532

Find your local number: <https://monmouthregional.zoom.us/u/k5S2ZKc0w>

For the President,

MARIA A. PARRY, CPA, PSA

BUSINESS ADMINISTRATOR/BOARD SECRETARY

MP/MP

SEPTEMBER 15, 2020

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD
ONE NORMAN J FIELD WAY
TINTON FALLS, NEW JERSEY 07724-3299**

PUBLIC MEETING

**SEPTEMBER 15, 2020
7:30 PM**

STATEMENT TO BE READ BY PRESIDING OFFICER:

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Hub Newspaper, and Asbury Park Press on Saturday August 1, 2020, filing same on Saturday August 1, 2020, with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Saturday August 1, 2020.

ROLL CALL:

Anthony Gaetano		Mary Anne Linder	
Jonathan Cohen		Steven B. Seavey	
Barbara Van Wagner		Sharon Wisdom	
Susan Fisher		Nancy Uddin	
James Convery			
Andrew Teeple, Superintendent		Maria Parry Business Administrator	
Martin Barger, Esq.			
---Student Council Representative		---Student Council Representative	

I. FLAG SALUTE

II. SUPERINTENDENT'S REPORT

- 1. Re Opening Update:** Mr. Teeple
- 2. Athletic Events for now:** Mr. Teeple

III. STUDENT COUNCIL REPORTS- none until October 2020

IV. APPROVAL OF MINUTES -

Recommend the Board approve the following minutes:
Regular Meeting September 1, 2020

MINUTES APPROVAL:

Motion:	Second
Roll Call Vote:	

V. FINANCIAL –

A. Schedule of Bills

Recommend the Board approval the Current Payment Register for the Month of September 2020 in the amount of \$1,313,645.26 be accepted and filed for audit.

B. Board Secretary's Report -

Recommend the Board approval of the Board Secretary's Report for the month of August 2020 in the amount of \$ 11,928,066.76 and in agreement with the Treasurer of School Moneys Report be accepted, filed for audit, and attached to and made part of the official minutes of this meeting.

C. Treasurer Report –

Recommend the Board approval of the Treasurer of School Moneys Report for the month of August 2020 in the amount of \$11,928,066.76 and in agreement with the Board Secretary's Financial report be accepted, filed for audit, and attached to and made part of the official minutes of this meeting.

D. Transfers

Recommend the Board approval of the attached list of transfers, for the month of August 2020.

E. District Taxes

Recommend the Board approve the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next four weeks in the amount of \$1,898,498.25 and that the Borough Councils of Tinton Falls, Eatontown and Shrewsbury Township are hereby requested to place in the hands of the Treasurer of School Moneys the amounts as per the listing in the May 5, 2020 minutes.

TOTAL RAISED FROM TAXES \$24,489,795

ITEMS A, B, C, D, E

Motion:	Second
Roll Call Vote:	

F.) Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of August 31, 2020 no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11.

 Maria A. Parry, CPA, PSA
 Business Administrator/Board Secretary

 DATE

G.) Board Certification

Pursuant to N.J.A.C. 6A:23-2-11, Monmouth Regional High School Board certifies that as of August 31, 2020 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

ITEMS F, G

Motion:	Second
Roll Call Vote:	

VI. FIRE DRILLS-none

Date	Time	Description

VII. STUDENT PROGRAMS

A. Home Instruction- none

B. Placements-

Recommend the Board approves placements for the following case(s):

Name/Student #	Placement	Dates	Cost
2021392	Specialized reading from Ellen Vaccaro	2 sessions per week 9/3/20 – 6/24/21	\$100/session, 80 sessions = \$8,000
2024758	Coastal Learning Center	6/2/20-6/21/21	\$67,183 (transfer to MRHS)
2022706	Cancel placement and tuition to Collier	20-21 year	Student will be attending MRHS for school year
2017293	Services through Family Resource Network- Behavior Analyst	20-21 year	\$100/hour – 88 sessions = \$8,800

C. Field Trips: none

**D. Other-
Transportation Students:**

Recommend the Board approve the following transportation approvals as listed:

Student ID number	Where attending	Period of time	Contractor
9026123841	Monmouth Regional	20/21 school year	MOESC
8531384825	Coastal Learning Center Howell	9/3/20-6/30/21	\$179.58/day – A2Z trans through MOESC

ITEMS B, D

Motion:	Second
Roll Call Vote:	

VIII. STAFFING

A. Instructional

- 1. Appointments**

- 2. Resignations**
- 3. Graduate Credits – none until June 2021**
- 4. Other**

ITEMS

Motion:	Second
Roll Call Vote:	

B. Noninstructional-
1. Appointments-
Leave of Absence Use of Sick Days Employee # 70925

Recommend the Board approve a leave of absence (use of sick time) for employee #70925 for the period of September 8, 2020 – December 23, 2020.

Social Studies Bookroom September 2020:

Recommend the Board approve Tara Domanich for 20 hours of social studies bookroom work at a rate of \$30/hour to be completed before September 30, 2020.

Student Teachers/Field Placements 2020-2021:

Recommend the Board approve the following students for field placement/student teaching:

STUDENT	COLLEGE	COOPERATING TEACHER	DATE(S)	SUBJECT/GRADES
Angelina Calderon	Monmouth University	Gerald Romano & Chris Sabol	revised request: Jan. 2021 to Dec. 2021	Instrumental Music grades: 9-12
Leah Fonseca	Monmouth University	Jessica Romano Lauren Ryan	9-1-2020- May 15, 2021	English & ESL grades: 9-12
Alyssa D’Amico	Monmouth University	Lauren Shoemaker	Revised request: Jan. 2021 to Dec. 2021	Art grades: 9-12
Jessica Auriemma	Monmouth University	Tara Welsh	Revised request: Jan. 2021 to Dec. 2021	Art grades: 9-12
FIELD PLACEMENT				
Timothy Jacoutot	Monmouth University	Paulina Macaluso	Sept. 2020 – Dec. 2020 75 hours	Social Studies
Christiana Snyder	Monmouth University	Lauren Ryan	Sept. 2020 – Dec. 2020 25 Hours	English/ICS

2. Resignations-

SEPTEMBER 15, 2020

3. Other:

Volunteer Co Advisor – Girls Who Code Club:

Recommend the Board approve Megan McGuinness as a volunteer co-advisor of the Girls Who Code Club for 2020-2021. Ms. McGuinness understands she will not be paid in this position and agrees to follow all rules and regulations of the Advisor Manual for Monmouth Regional High School.

ITEMS B1, B3

Motion:	Second
Roll Call Vote:	

IX. OTHER BUSINESS

A. Conferences:

Recommend the Board Approve the following personnel to attend conferences per A5 ch 53 (all are online)

Name	Description	Dates	Fee
Maria Parry	ASBO International Annual Conference	9/30-10/2 online	\$375.00

B. Change Order #6 and #7 Apex Enterprises GC Phase 2 Referendum 2018:

Recommend the Board approve Change Order #6 and #7 in the amounts of \$2,763 and \$17,618 for Apex Enterprises Inc.as listed (2018 Referendum project):

Change Order #6:

Replace concrete floor found to be settling in classroom 615 \$2,763.00

Change Order #7:

Moisture mitigation measures in the new auxiliary gymnasium. Furnishing an application of sealant on the concrete slab in preparation for the rubber flooring installation. \$17,618.00

C. Change Order #1 MTB Roofing Company Phase 3 Referendum 2018:

Recommend the Board approve Change Order #1 in the amount of \$101,930.40 for MTB Roofing Company as listed (2018 Referendum project):

Remove existing EDPM cover strips at the seam and replace with new cover strips at the seam before the solar panel installation. \$101,930.40

D. Grant Accounting Salaries:

Recommend the Board approve the following individuals to be paid out of Fund 20 – ESEA Title 1 Grant for 2020-2021. It is to be noted that individual time sheets (for salaried personnel only) are not kept by hand- they are kept as an electronic swipe.

Leah Gance

E. Corrective Action Plan – School Nutrition Program Procurement Review 2018-2019:

Recommend the Board accept the School Nutrition Program Procurement Review for the period of 2018-2019 and approve the corrective plan as listed below:

CORRECTIVE ACTION PLAN				
DISTRICT/SCHOOL/AGENCY NAME:		Monmouth Regional High School		
REPORT NAME:	SCHOOL NUTRITION PROGRAM PROCUREMENT REVIEW			
CONTACT PERSON:	Maria Parry	POSITION/TITLE	School Business Administrator	
PHONE NUMBER:	732-542-1170 x1106			
RECOMMENDATION NUMBER	RECOMMENDATION	APPROVED CORRECTIVE ACTION	PERSON RESPONSIBLE FOR THE IMPLEMENTATION OF THE CORRECTIVE ACTION	EFFECTIVE DATE OF IMPLEMENTATION
1819PR-1	The SFA should add forms (#326 and #327) to its existing procedures manual.	The SFA, every year, will complete forms 326 and 327.	Maria Parry, School Business Administrator	9/1/20
1819PR-2	The SFA should reconcile the amount of USDA commodities accepted to the value of commodities utilized and reflected on the FSMC's operating statements.	The SFA will reconcile the amount of USDA commodities accepted to the value of commodities utilized and reflected on the FSMC operating statements through the annual audit process	Maria Parry, School Business Administrator	9/1/20
CERTIFICATION: I/we certify that the corrective actions noted above have been approved and the person(s) responsible for the implementation of the corrective actions have been properly notified of their responsibilities for the implementation of the corrective actions.				
Agency Representative Andrew Teeple, Superintendent		Date 9/15/20		
Agency Representative Maria Parry, School Business Administrator		Date 9/15/20		

F. Form 326 and 327 State of NJ Department of Agriculture:

Recommend the Board approve forms 326 and 327 from the NJ Department of Agriculture.

OTHER ITEMS A, B, C, D, E, F

Motion:	Second
Roll Call Vote:	

SEPTEMBER 15, 2020

Policy - First Reading-none

Policy - Second Reading and Adoption-none

COMMITTEE REPORTS

CORRESPONDENCE

At this time, the public has the opportunity to address the Board on any subject. The Board members cannot comment about specific personnel. The public has to be aware that comments made must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.

If there is anyone present who wishes to make a public comment at this time, please state your name, address, and email. The Board will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.

Thank you for coming to the meeting and for your comments.

PUBLIC COMMENTS:

BOARD COMMENTS

RESOLUTION TO ENTER PRIVATE SESSION

WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Monmouth Regional High School Board may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

WHEREAS, it is recommended by the Superintendent and Business Administrator that the Monmouth Regional High School Board go into Executive Session on September 15, 2020 to discuss matters that are permissible for discussion in Executive Session; and

WHEREAS, the length of the Executive Session is estimated to be XX minutes after which the public meeting of the Board shall reconvene and proceed with business; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth Regional High School Board that the Board shall go into Executive Session to discuss the following items:

1. Student Matters

ITEMS DISCUSSED IN EXECUTIVE SESSION MAY OR MAY NOT RESULT IN BOARD ACTION WHEN THE BOARD RECONVENES TO PUBLIC SESSION.

SEPTEMBER 15, 2020

REOPEN PUBLIC SESSION _____

Motion:	Second
Roll Call Vote:	

ROLL CALL:

Anthony Gaetano		Mary Anne Linder	
Jonathan Cohen		Steven B. Seavey	
Barbara Van Wagner		Sharon Wisdom	
Susan Fisher		Nancy Uddin	
James Convery			
Andrew Teeple, Superintendent		Maria Parry Business Administrator	
Martin Barger, Esq.			

XIII. ADJOURNMENT _____

Motion:	Second
Roll Call Vote:	