

JANUARY 5, 2021

**MONMOUTH REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
ONE NORMAN J FIELD WAY  
TINTON FALLS, NEW JERSEY 07724-3299**

**JANUARY 5, 2021**

**7:30 P.M.**

**REORGANIZATION MEETING NOTICE**

DATE: December 30, 2020

TO: All Board Members

The **Reorganization Meeting** of the Monmouth Regional High School Board of Education will be held on **Tuesday January 5, 2021 at 7:30 P.M. online via Zoom.**

Maria Parry is inviting you to a scheduled Zoom meeting.

Topic: MRHS Board Reorganization Meeting

Time: Jan 5, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://monmouthregional.zoom.us/j/84042179941?pwd=bHBiMUJXdzBaQVlNazh2QlNnZGdzQT09>

Meeting ID: 840 4217 9941

Passcode: 476076

One tap mobile

+16465588656,,84042179941#,,,,\*476076# US (New York)

+13017158592,,84042179941#,,,,\*476076# US (Washington D.C)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 840 4217 9941

Passcode: 476076

Find your local number: <https://monmouthregional.zoom.us/u/kepHhSCbfj>

For the Superintendent,

Maria A. Parry, CPA, PSA

Business Administrator/Board Secretary

MP/mp

JANUARY 5, 2021

**MONMOUTH REGIONAL HIGH SCHOOL  
BOARD OF EDUCATION  
ONE NORMAN J FIELD WAY  
TINTON FALLS, NEW JERSEY 07724-3299**

**January 5, 2021  
7:30 P.M.**

**REORGANIZATION MEETING**

**I. CALL TO ORDER \_\_\_\_\_ PM**

**STATEMENT TO BE READ BY BOARD SECRETARY:**

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Hub Newspaper, and Asbury Park Press on Friday, December 11, 2020, filing same on Friday, December 11, 2020, with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Friday December 11, 2020.

**FLAG SALUTE**

**ANNOUNCEMENT OF THE OFFICIAL RESULTS OF THE SCHOOL BOARD ELECTION**

**REPORT OF THE PROCEEDINGS (official)**

of the School Election of the Monmouth Regional High School District in the districts of Tinton Falls, Shrewsbury Township and Eatontown held November 5, 2020, pursuant to notice given in accordance with law. There were four polling places in Eatontown, 11 polling places at Tinton Falls and one polling place in Shrewsbury Township. The polls were declared open at 6 AM and closed at 8 PM.

<b>Number of Ballots Cast:</b>	
Eatontown	6843
Shrewsbury Township	549
Tinton Falls	12432
<b>Registered Voters:</b>	
Eatontown	8681
Shrewsbury Township	697
Tinton Falls	14807
<b>Voter Turnout</b>	
Eatontown	78.8%
Shrewsbury Township	78.7%
Tinton Falls	83.9%

JANUARY 5, 2021

The combined results of the election were as follows:

<b>Members of the Board of Education:</b>	Name	Votes	Term
<b>Eatontown:</b>	<b>Barbara Van Wagner</b>	<b>4731</b>	3 years
<b>Tinton Falls</b>	<b>Nancy Uddin</b>	<b>8060</b>	3 years
<b>Shrewsbury Township</b>	<b>AJ Vervoort</b>	<b>260</b>	3 years
<b>Shrewsbury Township</b>	<b>Steven Seavey</b>	<b>120</b>	

The Board now consists of:

<b>12/31/2021</b>	<b>12/31/2022</b>	<b>12/31/2023</b>
Jonathan Cohen	Maryanne Linder	Barbara Van Wagner
Susan Fisher	Sharon Wisdom	AJ Vervoort
Anthony Gaetano	James J Convery	Nancy Uddin

**ADMINISTER OATH OF OFFICE:**

Oath of Office for New Terms:

**Ms. Barbara Van Wagner**  
**Dr. Nancy Uddin**  
**Mr. Alex J. Vervoort**

**ROLL CALL:**

<b>Anthony Gaetano</b>		<b>Mary Anne Linder</b>	
<b>Jonathan Cohen</b>		<b>Alex J. Vervoort</b>	
<b>Barbara Van Wagner</b>		<b>Sharon Wisdom</b>	
<b>Susan Fisher</b>		<b>Nancy Uddin</b>	
<b>James J. Convery</b>			
<b>Andrew Teeple, Superintendent</b>		<b>Maria Parry Business Administrator</b>	
<b>Martin Barger, Esq.</b>			
Jamie Lastella, Senior Student Council Representative		Devon Thomas, Junior Student Council Representative	

**NOMINATION FOR PRESIDENT:**

Call for nominations  
Close nominations  
Vote for President  
President assumes chair

**NOMINATION FOR VICE-PRESIDENT**

Call for nominations

Close nominations

Vote for Vice - President

**II. NEW JERSEY SCHOOL BOARD MEMBER CODE OF ETHICS**

**Board Member Code of Ethics**

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex, or social standing.
- c. I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

**IIA. Presentation – Code of Ethics – Mrs. Parry.**

**III. REGULAR PUBLIC MEETINGS**

TAKE NOTICE that MONMOUTH REGIONAL HIGH SCHOOL BOARD OF EDUCATION will hold its regular public monthly meetings for the transaction of public business, including taking of formal action thereon according to the schedule below - - until further change at 7:30 PM **online via Zoom until further notice** and said meeting dates to be as follows:

JANUARY 19, 2021	
FEBRUARY 2, 2021	FEBRUARY 16, 2021
MARCH 2, 2021 <i>*adoption of tentative budget</i>	MARCH 16, 2021
APRIL 20, 2021	
MAY 4, 2021*** <i>public hearing of budget</i>	MAY 18, 2021
JUNE 1, 2021	JUNE 15, 2021
JULY – NO MEETINGS	
AUGUST 3, 2021	AUGUST 17, 2021
AUGUST 31, 2021	SEPTEMBER 21, 2021
OCTOBER 5, 2021	OCTOBER 19, 2021
NOVEMBER 2, 2021	NOVEMBER 16, 2021
NOVEMBER 30, 2021	DECEMBER 14, 2021
JANUARY 4, 2022**	

\*\* Reorganization Meeting

**IV. REPORT OF THE PROCEEDINGS (official)**

**REPORT OF THE PROCEEDINGS (official)**

of the School Election of the Monmouth Regional High School District in the districts of Tinton Falls, Shrewsbury Township and Eatontown held November 5, 2020, pursuant to notice given in accordance with law. There were four polling places in Eatontown, 11 polling places at Tinton Falls and one polling place in Shrewsbury Township. The polls were declared open at 6 AM and closed at 8 PM.

<b>Number of Ballots Cast:</b>	
Eatontown	6843
Shrewsbury Township	549
Tinton Falls	12432
<b>Registered Voters:</b>	
Eatontown	8681
Shrewsbury Township	697
Tinton Falls	14807
<b>Voter Turnout</b>	
Eatontown	78.8%
Shrewsbury Township	78.7%
Tinton Falls	83.9%

The combined results of the election were as follows:

<b>Members of the Board of Education:</b>	Name	Votes	Term
<b>Eatontown:</b>	<b>Barbara Van Wagner</b>	<b>4731</b>	3 years
<b>Tinton Falls</b>	<b>Nancy Uddin</b>	<b>8060</b>	3 years
<b>Shrewsbury Township</b>	<b>AJ Vervoort</b>	<b>260</b>	3 years
<b>Shrewsbury Township</b>	<b>Steven Seavey</b>	<b>120</b>	

The Board now consists of:

<b>12/31/2021</b>	<b>12/31/2022</b>	<b>12/31/2023</b>
Jonathan Cohen	Maryanne Linder	Barbara Van Wagner
Susan Fisher	Sharon Wisdom	AJ Vervoort
Anthony Gaetano	James J Convery	Nancy Uddin

**V. OFFICIAL NEWSPAPER**

RESOLVED, that the Asbury Park Press, 3601 Highway 66, Neptune New Jersey and the HUB Newspaper, 80 Broad Street, Red Bank NJ 07701 be hereby designated as the newspapers to whom notices of this public body's meetings shall be mailed, telephoned, telegraphed or hand delivered along with notices being posted on our official Monmouth Regional High School Web page.

**VI. MEETING NOTIFICATION & COPIES OF MINUTES AND AGENDAS**

RESOLVED, that pursuant to NJSA 10:4-19 any person requesting copy of any regular meeting schedule or revision described in Section 13 of Chapter 231, Laws of 1975 and any advance written notice described in Sub Section 3d of said Act of any Regular, Special or rescheduled meeting of this public body such person shall receive a copy of such schedule and notice upon prepayment by such person of the sum of **\$.05 cents per copy** to cover the costs of providing and mailing such notice, such written advance notice to be mailed to such person of all public body's meetings within the time prescribed by Sub Section 3d aforesaid subject only to the provisions set forth in Sub Section 4b of said Act pertaining to meetings of urgency and importance; provided, however, that any person desiring a copy of such notice may obtain the same without charge by appearing at the office of the Board Secretary to obtain same, and

BE IT FURTHER RESOLVED that any notice requested by the news media shall be mailed to such news media free of charge, and

BE IT FURTHER RESOLVED that all requests made for notice pursuant to this Resolution and Section 14 of said Act shall terminate upon adoption of a successor Resolution, and

BE IT FURTHER RESOLVED that all notices of meetings of this public body shall be prominently posted on the main doors of the Security Entrance of the Monmouth Regional High School Building, and posted on the MRHS Website

BE IT FURTHER RESOLVED that Annual Notice of Meetings attached hereto is hereby approved and posted within seven (7) days on the MRHS Web page and that said notice shall be posted on the main doors into the High School Building in the Security Entrance at Monmouth Regional High School and mailed to any person who requests this notice and has paid the fee established.

**VII. ADOPTION OF POLICIES AND ADMINISTRATIVE REGULATIONS**

Recommend that all existing Board of Education policies and Administrative regulations be readopted subject to review and revision.

**VIII. APPOINTMENT OF BOARD ATTORNEY- REGULAR COUNSEL INCLUDING LABOR AND ALL SERVICES EXCEPT SPECIAL EDUCATION**

**RESOLUTION AUTHORIZING AGREEMENT FOR LEGAL SERVICES**

WHEREAS there exists a need for legal services, and negotiating counseling services  
WHEREAS 18A:18A-5 permits the awarding of contracts for Professional Services without bidding,

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with 6A:23A5.2 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth Regional High School as follows:

- a. The President and the Secretary are hereby authorized and directed
  - i. To execute an agreement with Barger and Gaines Law Firm with Martin M. Barger, Esq., attorney as Regular Counsel including Labor and All Services Except Special Education for the period of January 6, 2021 to the next organization meeting in 2022 at a retainer of \$21,630 and \$150.00 per hour for items outside the retainer with Martin M. Barger, Esq., attorney as designated counsel

Note: the foregoing appointment is being made without competitive bidding as a “professional Service” under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.

**IX. APPOINTMENT OF BOARD ATTORNEY- SPECIAL NEEDS COUNSEL**

**RESOLUTION AUTHORIZING AGREEMENT FOR LEGAL SERVICES**

WHEREAS there exists a need for legal services for Special Needs Counsel  
WHEREAS 18A:18A-5 permits the awarding of contracts for Professional Services without bidding,

WHEREAS, funds are available for this purpose,

WHEREAS, in accordance with 6A:23A5.2 and

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth Regional High School as follows:

- a. The President and the Secretary are hereby authorized and directed
  - i. To execute an agreement with Paul Kalac, Esq. Of the Weiner Law Group as designated counsel.
  - ii. Be It Further Resolved, effective January 6, 2021, the law firm of Weiner Law Group, Paul Kalac, Esq. be appointed Special Needs Counsel for the period of January 6, 2021 to the next organization meeting in 2022 at an hourly rate of \$160/ per hour for special needs counsel.

Note: the foregoing appointment is being made without competitive bidding as a “professional Service” under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.



**X. APPOINTMENT OF AUDITOR**

**RESOLUTION AUTHORIZING AGREEMENT FOR AUDITING SERVICES**

WHEREAS there exists a need for auditing services, and  
WHEREAS, funds are available for this purpose,  
WHEREAS, in accordance with 6A:23A5.2 and  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth  
Regional High School as follows:

The President and the Secretary are hereby authorized and directed to execute an  
agreement with Cannone and Company

Be It Further Resolved, Cannone and Company, Nick Cannone is appointed Auditor for the  
2021/22 School Year (audit of 2020/21) at an *annual fee of \$35,000*.

Note: the foregoing appointment is being made without competitive bidding as a  
“professional Service” under the provisions of the Public School Contracts Law (NJSA  
18A:18A-5 et seq) because said profession cannot reasonably be described by written  
specifications and is regulated by law and the performance of which services required  
knowledge of an advanced formal type in a field of learning acquired by a prolonged course  
of specialized instruction and study as distinguished from general academic instruction or  
apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500  
outside the bid process must be accompanied by C271 Political Contribution Disclosure  
Form prior to the award of the contract.

**XI. APPOINTMENT OF SCHOOL INSURANCE AGENTS**

**RESOLUTION AUTHORIZING AGREEMENT FOR SCHOOL INSURANCE AGENT  
SERVICES**

WHEREAS there exists a need for insurance services, and  
WHEREAS, funds are available for this purpose,  
WHEREAS, in accordance with 6A:23A5.2 and  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth  
Regional High School appoints the following insurance agents as follows for the period of  
January 6, 2021 to the next organization meeting in 2022:

- a. Alliant/Boynton & Boynton Insurance Company
- b. New Jersey School Insurance Group
- c. Brown and Brown Benefits Advisors

Note: These appointments are made in compliance with 6A:23A5.2  
Note: the foregoing appointment is being made without competitive bidding as a  
“professional Service” under the provisions of the Public School Contracts Law (NJSA  
18A:18A-5 et seq) because said profession cannot reasonably be described by written

specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.

## **XII. APPOINTMENT OF FINANCIAL ADVISOR OF RECORD**

### **RESOLUTION AUTHORIZING AGREEMENT FOR FINANCIAL ADVISOR OF RECORD**

WHEREAS there exists a need for financial advisor of record services, and  
WHEREAS, funds are available for this purpose,  
WHEREAS, in accordance with 6A:23A5.2 and  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth Regional High School appoints NW Financial Group, LLC (Douglas Bacher, Principal) as financial advisor of record for the period January 6, 2021 to the next organization meeting in 2022 at an annual fee of \$1,500.

Note: These appointments are made in compliance with 6A:23A5.2

Note: the foregoing appointment is being made without competitive bidding as a “professional Service” under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.

## **XIII. APPOINTMENT OF BOND COUNSEL**

### **RESOLUTION AUTHORIZING APPOINTMENT OF BOND COUNSEL**

WHEREAS there exists a need for Bond Counsel, and  
WHEREAS, funds are available for this purpose,  
WHEREAS, in accordance with 6A:23A5.2 and  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth Regional High School appoints Charles A. Solimine, Esq. of Wilentz, Goldman & Spitzer PA as bond counsel of record for the period of January 6, 2021 to the next organization meeting in 2022.

Note: These appointments are made in compliance with 6A:23A5.2

Note: the foregoing appointment is being made without competitive bidding as a “professional Service” under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written

specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.

**XIV. APPOINTMENT OF ARCHITECT OF RECORD**

**RESOLUTION AUTHORIZING ARCHITECT OF RECORD**

WHEREAS there exists a need for architect of record services, and  
WHEREAS, funds are available for this purpose,  
WHEREAS, in accordance with 6A:23A5.2 and  
NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Monmouth Regional High School appoints FVHD Architects, Inc. (Ted Hopkins Principal) as architect of record for the period of January 6, 2021 to the next organization meeting in 2022.

Note: These appointments are made in compliance with 6A:23A5.2

Note: the foregoing appointment is being made without competitive bidding as a “professional Service” under the provisions of the Public School Contracts Law (NJSA 18A:18A-5 et seq) because said profession cannot reasonably be described by written specifications and is regulated by law and the performance of which services required knowledge of an advanced formal type in a field of learning acquired by a prolonged course of specialized instruction and study as distinguished from general academic instruction or apprenticeship training. Under PL 2006, c271 s.2 any contract awarded in excess of \$17,500 outside the bid process must be accompanied by C271 Political Contribution Disclosure Form prior to the award of the contract.

**Motion:** \_\_\_\_\_ **Second:** \_\_\_\_\_

**That the Board approve items three (III) through fourteen (XIV)**

**Roll Call Vote:** \_\_\_\_\_

**XV. COMMITTEE APPOINTMENTS**

The President hereby appoints the following committees of the Monmouth Regional High School Board of Education be appointed in accordance with Policy # 9132.

Name of Committee	Members
Buildings and Grounds	a. , Chairperson 2. 3. 4.
Curriculum	b. , Chairperson 2. 3. 4.
Finance	c. , Chairperson 2. 3. 4.
Negotiations	d. , Chairperson 2. 3. 4.
Policy	e. , Chairperson 2. 3. 4.
Legislation	1.
Personnel	Committee of the Whole
Advisory	Ad Hoc

**XVI. APPOINTMENT OF BOARD SECRETARY:**

Recommend the Board approve **MARIA PARRY** be appointed to the position of Board Secretary for the 2021/22 School Year.

**XVII. APPOINTMENT OF CUSTODIAN OF PUBLIC RECORDS:**

Recommend the Board approve **MICHELE TRIO AND MARIA PARRY** be appointed to the position of co-custodians of Public Records to serve from this date until re-organization in 2022.

**XVIII. DESIGNATION OF SIGNATURES:**

Recommend the Board approve the following personnel are designated as authorized signers of the following accounts:

<b>Name</b>	<b>Position</b>	<b>Account</b>	<b>Bank</b>
Anthony De’Orio	Athletic Director	Athletic Account	TD Bank
Andrew F. Teeple	Superintendent	Athletic Account	TD Bank
Maria Parry	SBA/BS	Athletic Account	TD Bank
Andrew F. Teeple	Superintendent	Capital Reserve	TD Bank
Maria Parry	SBA/BS	Capital Reserve	TD Bank
Andrew F. Teeple	Superintendent	Cash Management	TD Bank
Maria Parry	SBA/BS	Cash Management	TD Bank
Andrew F. Teeple	Superintendent	Flexible Spending	TD Bank
Maria Parry	SBA/BS	Flexible Spending	TD Bank
Andrew F. Teeple	Superintendent	Food Service	TD Bank
Maria Parry	SBA/BS	Food Service	TD Bank
	Board President	General Account	TD Bank
Andrew F. Teeple	Superintendent	General Account	TD Bank
Cindy Barr-Rague	Treasurer	General Account	TD Bank
Maria Parry	SBA/BS	General Account	TD Bank
Carrie Tansley	Accounts Payable	Student Activities	TD Bank
Brian Evans	Principal	Student Activities	TD Bank
Andrew F. Teeple	Superintendent	Student Activities	TD Bank
Maria Parry	SBA/BS	Student Activities	TD Bank
	Board President	Payroll	TD Bank
Andrew F. Teeple	Superintendent	Payroll	TD Bank
Cindy Barr Rague	Treasurer	Payroll	TD Bank
Andrew F. Teeple	Superintendent	Payroll Agency	TD Bank
Cindy Barr-Rague	Treasurer	Payroll Agency	TD Bank
Maria Parry	SBA/BS	Payroll Agency	TD Bank
Andrew F. Teeple	Superintendent	Petty Cash Checking	TD Bank
Maria Parry	SBA/BS	Petty Cash Checking	TD Bank
Andrew F. Teeple	Superintendent	Scholarship Trust	TD Bank
Maria Parry	SBA/BS	Scholarship Trust	TD Bank
Andrew F. Teeple	Superintendent	Unemployment Trust	TD Bank
Maria Parry	SBA/BS	Unemployment Trust	TD Bank

**School Funds Investor:  
Administrator**

**Maria A. Parry, School Business**

**XIX. DESIGNATION OF DEPOSITORIES**

Recommend the following be designated as the authorized depositories for MRHS funds:

TD Bank

**XX. PUBLIC AGENCY COMPLIANCE OFFICER (PACO) AHERA OFFICER/AFFIRMATIVE ACTION OFFICER FOR CONTRACTS/RIGHT-TO-KNOW/ AUTHORIZED PURCHASING AGENT**

Recommend the Board appoint **MARIA PARRY**, as the Public Agency Compliance Officer/Ahera Officer/Right to Know Officer/Affirmative Action Officer for Contracts/Authorized Purchasing Agent for the Monmouth Regional High School district to serve from this date until re-organization in 2022 in accordance with P.L. 1975 Chapter 127.

**XXI. SAFETY & HEALTH**

Recommend the Board approve the appointment of **BRIAN EVANS** as the Health and Safety designee to serve from this date until re-organization in 2022 in accordance with N.J.A.C. 6:53-2.2. Further, recommend the Board approve the District Crisis Management Plan.

**XXII. 504 OFFICER**

Recommend the Board of Education approve **AMY KELLY** as 504 Officer to serve from this date until re-organization in 2022.

**XXIII. BASIC SKILLS INSTRUCTION (BSI)**

Recommend the Board approve the appointment of **BRIAN EVANS** as BSI Coordinator who will serve as contact person and representative for the districts BSI program to serve from this date until re-organization in 2022.

**XXIV. BLOODBORNE PATHOGENS**

Recommend the Board of Education approve the Monmouth Regional High School Exposure Control Plan for Blood borne Pathogens.

**XXV. PETTY CASH**

Recommend the Board approve the establishment of Petty Cash Funds to serve from this date until re-organization in 2022 in the following amounts:

*Miscellaneous Petty Cash.....\$ 400.00*

*Petty Cash Checking.....\$1,000.00*

**XXVI. STUDENT ACTIVITY ACCOUNT**

Recommend the Board approve the establishment of a Student Activity Account and Athletic Account.

**XXVII. INTEGRATED PEST MANAGEMENT COORDINATOR (IPMC)**

Recommend the Board designate **FRANK REINECKE** as the district's Integrated Pest Management Coordinator. The Coordinator is responsible for the implementation of the school IPMC Policy.

**XXVIII. MILEAGE VOUCHER REIMBURSEMENT**

Recommend the Board approve the following travel reimbursement rates to serve from this date until re-organization in 2022.

*Mileage rate.....35 cents per mile*

Further approve the meal reimbursement rates and procedures to be in accordance with A5 ch 53 and OMB circular 08-13 and 06-14.

**XXIX. Schedule of Fees – Use of Building –**

Recommend the Board approve fee schedule for Use of the Building as follows to serve from this date until re-organization in 2022:

<b>Description</b>	<b>2021- Fees:</b>
<b>Inside Use:</b>	
Performing Arts Center (PAC)	\$3,000 per day plus custodial fees
PAC Rehearsals	\$425 plus custodial fees
Media Center	\$165 plus custodial fees
Classrooms	\$100 plus custodial fees
Gymnasium in whole or in part	\$300 plus custodial fees
Commons (cafeteria)	\$400 plus custodial fees
Kitchen	\$400 plus custodial fees plus separate arrangements with current MRHS food service Management Company through Business Administrator’s office- \$30/hour
Kitchen and Commons Together	\$800 plus custodial and food service fees
Fitness Center	NOT AVAILABLE FOR RENTAL
Parking Lot (for people who own driving schools)	\$500
<b>Outside Use</b>	
Turf Fields (Front 2 fields and all-purpose field in back) Non Turf Fields (baseball, softball fields in back)	\$100/hour \$250/hour if using large field with concession stand (no use of cooking equipment) and bathrooms. If using cooking equipment, there will be an additional fee for having MRHS staff present- \$30/hour
Concession stand and restrooms	\$150/per day
Tennis Courts	NOT AVAILABLE FOR RENTAL
<b>Custodial Fee Schedule:</b>	
	Two extra hours are charged- one for opening and one for closing (cleaning) at the rate of \$52/hour for Monday-Saturday and \$72/hour for Sundays and Holidays
<b>Lighting and Sound Technician Fees- all areas of the building including PAC:</b>	MRHS Staff ONLY operating lighting and sound system \$55/hour – minimum of four hours. If on Sunday-hourly rate is \$70/hour.
<b>Facility Courtesy Rental Rates: Monmouth Regional HS Current Year Head Coaches and must be owner of outside company</b>	The rate will be ½ (one half) of the normal facility rental fee.



**XXX. ACCESS TO PUBLIC RECORDS**

Recommend the Board approve the revised OPRA (Open Public Records Act) fee schedule per NJSA 47:1A-5.b to as follows effective September 1, 2010:

5 cents per copy for letter sized pages and smaller

7 cents per copy for legal sized pages and larger

Electronic records: free of charge (records sent via email and fax)

DVD/computer disc/CD-ROM: \$1.00 each

BE IT FURTHER RESOLVED that the fees should be reviewed and approved annually by the Board of Education.

AND FURTHER recommend the attached public record request forms that will be used by the General Office

**XXXI. ADOPTION OF CHART OF ACCOUNTS (HANDBOOK 2R2)**

Recommend the Board adopt the Uniform Minimum Chart of Accounts (Handbook 2R2) as revised in 2009, 2015, 2017, 2019 and 2020 for New Jersey Public Schools to serve from this date until re-organization in 2022.

**XXXII. INDOOR AIR QUALITY STANDARD ACT DESIGNEE**

Recommend the Board approve **FRANK REINECKE** as the Indoor Air Quality Standard Act (NJAC 12:100-13) designee to serve from this date until re-organization in 2022.

**XXXIII. MONMOUTH OCEAN EDUCATIONAL SERVICES REPRESENTATIVE**

Recommend the Board appoint **ANDREW F. TEEPLE**, Superintendent or his designee as the Monmouth-Ocean Educational Services Commission representative assembly delegate to serve from this date until re-organization in 2022.

**XXXIV. STATE CONTRACT PURCHASES**

Recommend the Board authorize **MARIA PARRY**, School Business Administrator to approve procurement of goods and services through state agencies -who have authorized and valid state contract numbers to serve from this date until re-organization in 2022 per NJSA 18A:18A-5(e) and 18A:18A-10.

**XXXV. TAX SHELTER ANNUITY COMPANIES/BROKERS**

Recommend the Board approve the following Tax Shelter Annuity Companies/Brokers to serve from this date until re-organization in 2022.

AIG/VALIC    Siracusa            AXA Equitable            Lincoln Investments

Note: AIG/VALIC, Equitable and Lincoln Investments are approved for 457 plan and ROTH membership

**XXXVI. PARLIMENTARY PROCEDURES**

Recommend the Board approve the use of Parliamentary Procedures to serve from this date until re-organization in 2022.

**XXXVII. ANNUAL TUITION RATE**

Recommend the Board approve the tuition rate of \$17,500 to serve from this date until re-organization in 2022.

**XXXVIII. CONTRACTS AWARDING**

Recommend the Board approve the authorization of the School Business Administrator **MARIA PARRY** to award contracts up to the bid threshold of \$44,000, as the School Business Administrator holds a Qualified Purchasing Agent certificate and set the quote threshold to \$6,600 to serve from this date until re-organization in 2022.

**XXXIX. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O)**

Recommend the Board appoint **MARIA PARRY** as the Public Agency Compliance Officer to serve from this date until re-organization in 2022.

**XL. XXXL.SUBSTANCE ABUSE COORDINATOR**

Recommend the Board appoint **DARA JAROSZ** as the Substance Abuse Coordinator to serve from this date until re-organization in 2022.

**XLI. CRISIS MANAGEMENT**

Recommend the Board appoint **BRIAN EVANS** as the Crisis Manager to serve from this date until re-organization in 2022.

**XLII. PAYMENT OF BILLS BETWEEN MEETINGS/TRANSFERS OF FUNDS/PAYMENT AUTHORITY**

Recommend the Board approve and authorize **MARIA PARRY**, School Business

Administrator that when needed, to make payments of bills between meetings and approve such bills at the next scheduled meeting. Additionally, approve **MARIA PARRY**, School Business Administrator to transfer funds between accounts to serve from this date until re-organization in 2022. Finally, approve **MARIA PARRY**, School Business Administrator to have Payment Authority as per NJSA 18A:19-2

**XLIII. CHEMICAL HYGIENE OFFICER**

Recommend the Board appoint **FRANK REINECKE** as the Chemical Hygiene Officer to serve from this date until re-organization in 2022.

**XLIV. NURSING PLAN**

Recommend the Board approve the Nursing Plan to serve from this date until re-organization in 2022.

**XLV. FEDERAL AND STATE FUNDS REQUESTING REPRESENTATIVE:**

Recommend the Board approve **MARIA PARRY**, School Business Administrator as the Federal and State Funds requesting Representative to serve from this date until re-organization in 2022.

**XLVI. ADOPTION OF MULTI YEAR PLANS:**

Recommend the Board approve the following multiyear plans as found on file in the Board Office:

- Long Range Facility Plan
- Asbestos Removal Plan
- Technology Plan
- Maintenance Plan
- Comprehensive Equity Plan
- Mentoring Plan

**XLVII. APPOINTMENT OF EUS (EXTRAORDINARY UNSPECIFIED SERVICES) SERVICES:**

Recommend the Board appoint Educational Data, and Middlesex County Educational Services Commission, and MOESC as the authorized companies for bulk supply purchasing, GSE Consultants for chemical inventory and RTK Trainings, Garden State Environmental for RTK filings, AHERA Associates for Asbestos Management Services, IBS for Accounting Computer Software Maintenance, ACES for bulk purchasing of energy, ACT for bulk purchasing of telephone lines, E-Rate Exchange as the E-Rate consultant, Brown and Brown Consulting as the district Health Insurance Broker and Alliant/Boynton and Boynton as the district Property/Casualty Broker of Record to serve from this date until re-organization in 2022.

**XLVIII. TEXTBOOK ADOPTION:**

Recommend the Board approve the textbook adoption schedule to serve from this date until re-organization in 2022.

**XLIX. FLEXIBLE SPENDING PLAN:**

Recommend the Board approve a flexible spending plan for health benefits for identified employees to serve from this date until re-organization in 2022.

**L. EMERGENCY MANAGEMENT PLAN:**

Recommend the Board re-adopt the Emergency Management Plan and Crisis Management Plan as found in District Policy #6114 for to serve from this date until re-organization in 2022.

**LI. DISTRICT ORGANIZATION CHART:**

Recommend the board re-adopt the District Organization Chart as found in District Policy #2121 to serve from this date until re-organization in 2022.

**LII. BOARD AGENDA/BOARD PUBLIC MEETING:**

Recommend the Board approve and re-adopt the board agenda and board public meeting notice per By-Laws 9323/9324 and 9325.2 to serve from this date until re-organization in 2022.

**LIII. RE-ADOPTION OF BOARD POLICIES AND ADMINISTRATIVE REGULATIONS**

Recommend the Board re-adopt the board policies and administrative regulations to serve from this date until re-organization in 2022.

**LIV. SOP/IP/PURCHASING**

Recommend the Board re-adopt the Standard Operating Procedures Manual, Internal Control Policies and Purchasing Manual to serve from this date until re-organization in 2022.

**LV. DISTRICT VEHICLE USAGE**

Recommend the Board approve the following individuals to utilize district vehicles to serve from this date until re-organization in 2022.

- Custodial/Maintenance Staff
- Security
- Community Aide – D. Joseph
- Supervisor of Custodians/Maintenance/Grounds
- Superintendent
- School Business Administrator
- Principal
- Assistant Principal
- Band/Jazz Band Director
- Transportation Staff and Supervisor
- Coaches/Administrators who have CDL license

**Motion** \_\_\_\_\_ **Second** \_\_\_\_\_

**That the Board approves items fifteen (XV) through fifty-five (LV)**

**Roll Call Vote** \_\_\_\_\_

**End of Reorganization portion of the MRHS Board of Education Meeting**

**Regular Meeting**

**I. SUPERINTENDENT’S REPORT**

- a. **Reopening Update:** Mr. Teeple
- b. **Sustainable NJ Update:** Mrs. Parry

**II. STUDENT COUNCIL REPORTS**

**III. APPROVAL OF MINUTES-**

Recommend the Board approve the following minutes:

Regular Meeting      December 15, 2020  
Private Session      December 15, 2020

**MINUTES APPROVAL:**

Motion:	Second
Roll Call Vote:	

**V. FINANCIAL - none**

**VI. FIRE DRILLS**

Date	Time	Reason

**VII. STUDENT PROGRAMS**

**A) Home Instruction-**

**B.) Placements –**

It is recommended that the Board of Education approve the following placements:

Name/Student #	Placement	Dates	Cost

**C.) Field Trips –**

**D.) Other-**

**Transportation Students: none**

Recommend the Board approve the following transportation approvals as listed:

Student ID number	Where attending	Period	Contractor

**Harassment, Intimidation and Bullying:**

Recommend the Board Approve the Harassment, Intimidation and Bullying Case #259 for the Month of December 2020.

**ITEMS D**

Motion:	Second
Roll Call Vote:	

**VIII. STAFFING**

**A) Instructional-**

**1. Appointments**

**Substitute Teachers 2020-2021:**

It is recommended that the Board of Education approve the following individuals as substitute teachers for 2020-2021 at a rate of \$100/day and each will receive 5 paid days per statute:

**2. Resignations**

**3. Graduate Credits – None until June 2021**

**4. Other -**

**Leave of Absence Employee #980902:**

Recommend the Board approve the following leave of absence for Employee #980902 as listed:

Dates	Details
January 11, 2021 – March 8, 2021	Use of sick days
	State Paid Family Leave - <i>Employee is responsible for their portion of health benefits</i>
	Leave without Pay / Benefits Paid- <i>Employee is responsible for their portion of health benefits</i>
March 9, 2021	Estimated return date

**ITEMS A4**

Motion:	Second
Roll Call Vote:	



**B) Noninstructional**  
**1. Appointments-**

**2. Resignations –**

**AVA Committee**

Recommend the Board accept the following resignations of AVA Committee members:

Gerald Romano

Kara Scaramazza

**Other-**

**3. Leave of Absence Employee #151023:**

Recommend the Board approve the following leave of absence for Employee #151023 as listed:

Dates	Details
December 7, 2020- December 18, 2020	Family First Coronavirus Response Act Paid Leave

**ITEMS B3**

Motion:	Second
Roll Call Vote:	

**IX. OTHER BUSINESS**

**A. Conferences:**

Recommend the Board Approve the following personnel to attend conferences per A5 ch 53 (all are online)

Name	Description	Dates	Fee

**B. School Physician:**

It is recommended that the Board of Education approve Family First Urgent Care, Dr. Richard A. Mojares MD as School Physician at a rate of \$150/hour for the period of January 6, 2021 – January 4, 2022. Total 89 hours-66 during in school session months (Jan 6<sup>th</sup> – June / sept – Jan 4<sup>th</sup>) plus 23 hours during the summer (July–August). Total contract \$13,350 to be paid over 12 months (January 2021 to December 2021) \$1,112.50/month.

**C. Revised CARES Emergency Relief Grant Funding:**

Recommend the Board approve the revised funding amounts for the CARES Emergency Relief Grant as listed:

Details	Public	Private	Total
From:	\$67,300.00	\$31,802.00	\$99,102.00
To:	\$93,864.00	\$31,802.00	\$125,666.00

**D. District Drinking Water Assessment – July 2021:**

Recommend the Board accept the following quotes for district drinking water assessment:

Garden State Environmental \$3,130.00

TTI Environmental \$2,616.00

And further recommend the Board approve TTI Environmental to perform the district drinking water assessment.

**ITEMS A, B, C, D**

Motion:	Second
Roll Call Vote:	

**X. POLICY**

**Policy - First Reading-**

Recommend the Board Approve a first reading of the following policies:

<b>Policy Number</b>	<b>Description</b>
6171.2	Gifted and Talented
7425	Sustainability
6142.15	Integrative Science Technology Engineering Arts mathematics (iSTEAM) Education

**ITEMS POLICY FIRST READING**

Motion:	Second
Roll Call Vote:	

**Policy - Second Reading and Adoption-none**

**XI. COMMITTEE REPORTS**

**XII. CORRESPONDENCE**

*Currently, the public can address the Board on any subject. The Board members cannot comment about specific personnel. The public must be aware that comments made must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.*

*If there is anyone present who wishes to make a public comment currently, please state your name, address, and email. The Board will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.*

*Thank you for coming to the meeting and for your comments.*

**XIII. PUBLIC COMMENTS:**

**XIV. BOARD COMMENTS**

**XV. ADJOURNMENT \_\_\_\_\_**

Motion:	Second
Roll Call Vote:	