

FEBRUARY 16, 2021

MONMOUTH REGIONAL HIGH SCHOOL

ONE NORMAN J FIELD WAY
TINTON FALLS, NJ 07724
(732) 542-1170 FAX (732) 542-5815

MARIA A. PARRY, CPA, PSA
BUSINESS ADMINISTRATOR/BOARD SECRETARY

PUBLIC MEETING NOTICE

DATE : February 12, 2021

TO: All Board Members

The **Regular** Meeting of the Monmouth Regional High School Board will be held on **Tuesday, February 16, 2021 at 7:30 PM via conference call per Executive Order Number 103.**

Maria Parry is inviting you to a scheduled Zoom meeting.

Topic: February 16, 2021 MRHS Board of Education Meeting
Time: Feb 16, 2021 07:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://monmouthregional.zoom.us/j/89738337640?pwd=cHZPSFE2MXJ1N1FqVW1HTVFGUi9DZz09>

Meeting ID: 897 3833 7640

Passcode: 372024

One tap mobile

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+13017158592,,89738337640#,,,,*372024# US (Washington DC)

Dial by your location

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+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 897 3833 7640

Passcode: 372024

Find your local number: <https://monmouthregional.zoom.us/u/kbmmnxox1y>

For the President,

MARIA A. PARRY, CPA, PSA

SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

MP/MP

FEBRUARY 16, 2021

**MONMOUTH REGIONAL HIGH SCHOOL
BOARD
ONE NORMAN J FIELD WAY
TINTON FALLS, NEW JERSEY 07724-3299**

PUBLIC MEETING

**FEBRUARY 16, 2021
7:30 PM**

STATEMENT TO BE READ BY PRESIDING OFFICER:

Statement is hereby made that adequate notice of this meeting has been properly provided by the giving of a meeting notice, by mailing same to the Hub Newspaper, and Asbury Park Press on Saturday January 9, 2021, filing same on Saturday January 9, 2021, with the clerk of the Borough of Tinton Falls, Borough of Eatontown and the Township of Shrewsbury, and by prominently posting said notice on the Monmouth Regional High School Internet Web page and the main doors into the High School building in the Administration wing on Saturday January 9, 2021.

ROLL CALL:

Anthony Gaetano		Mary Anne Linder	
Jonathan Cohen		Alex J. Vervoort	
Barbara Van Wagner		Sharon Wisdom	
Susan Fisher		Nancy Uddin	
James Convery			
Andrew Teeple, Superintendent		Maria Parry Business Administrator	
Martin Barger, Esq.			
Jamie Lastella--- Student Council Representative		Devon Thomas --- Student Council Representative	

I. FLAG SALUTE

II. SUPERINTENDENT'S REPORT

1. **Re Opening Update:** Mr. Teeple
2. **Audit Presentation June 30, 2020:** Mr. Nicholas Cannone, Auditor

III. STUDENT COUNCIL REPORTS-

IV. APPROVAL OF MINUTES -

Recommend the Board approve the following minutes:

Regular Meeting: February 2, 2021

MINUTES APPROVAL:

Motion:	Second
Roll Call Vote:	

V. FINANCIAL –

A. Schedule of Bills

Recommend the Board approval the Current Payment Register for the Month of February 2021 in the amount of \$663,905.31 be accepted and filed for audit.

B. Board Secretary's Report -

Recommend the Board approval of the Board Secretary's Report for the month of January 2021 in the amount of \$ 11,177,165.12 and in agreement with the Treasurer of School Moneys Report be accepted, filed for audit, and attached to and made part of the official minutes of this meeting.

C. Treasurer Report –

Recommend the Board approval of the Treasurer of School Moneys Report for the month of January 2021 in the amount of \$ 11,177,165.12 and in agreement with the Board Secretary's financial report be accepted, filed for audit, and attached to and made part of the official minutes of this meeting.

D. Transfers-

Recommend the Board approval of the attached list of transfers, for the month of January 2021.

E. District Taxes

Recommend the Board approve the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next four weeks in the amount of \$1,898,498.25 and that the Borough Councils of Tinton Falls, Eatontown and Shrewsbury Township are hereby requested to place in the hands of the Treasurer of School Moneys the amounts as per the listing in the May 5, 2020 minutes.

TOTAL RAISED FROM TAXES \$24,489,795

ITEMS A, B, C, D, E

Motion:	Second
Roll Call Vote:	

F.) Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of January 31, 2021 no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11.

 Maria A. Parry, CPA, PSA
 Business Administrator/Board Secretary

 DATE

G.) Board Certification

Pursuant to N.J.A.C. 6A:23-2-11, Monmouth Regional High School Board certifies that as of January 31, 2021 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

ITEMS F, G

Motion:	Second
Roll Call Vote:	

VI. FIRE DRILLS

Date	Time	Description

VII. STUDENT PROGRAMS

A. Home Instruction- none

B. Placements-

Recommend the Board approves placements for the following case(s):

Name/Student #	Placement	Dates	Cost
2021111	Cancel placement to Green Brook Academy	Effective 2/5/21	Student transferred out of district
2023439	Long Branch School District	11/1/20-6/30/21	\$32,331.47 (will be prorated)
2019161	Cancel placement to Harbor	Effective 2/9/21	Student transferred out of district

C. Field Trips:

Recommend the Board approve the following field trips:

Date of Trip	2/9/21	
Time	9:30 AM	11:30 AM
Arrival time at MRHS	12 Noon	
Course	CAPP	
Destination	Young Chef’s Academy, Morganville NJ	
Number of Students/Chaperones	9 students 3 chaperones (Schade, Koene, Lopez)	
Cost	Covered by BOE part of Program	

Date of Trip	2/10/21	
Time	10:30 AM	1 PM
Arrival time at MRHS	1:15 PM	
Course	CAPP	
Destination	Monmouth Mall, Eatontown NJ	
Number of Students/Chaperones	3 students 2 chaperones (Schade, Koene)	
Cost	Covered by BOE part of Program	

Date of Trip	2/17/21	
Time	10:30 AM	1 PM
Arrival time at MRHS	1:15 PM	
Course	CAPP	
Destination	West Long Branch Plaza, West Long Branch	
Number of Students/Chaperones	3 students 2 chaperones (Schade, Koene)	
Cost	Covered by BOE part of Program	

Date of Trip	2/19/21	
Time	11 AM	1 PM
Arrival time at MRHS	1:15 PM	
Course	CAPP	
Destination	Luigi's Pizza, Little Silver NJ	
Number of Students/Chaperones	3 students 2 chaperones (Schade, Koene)	
Cost	Covered by BOE part of Program	

Date of Trip	2/24/21	
Time	10:30 AM	1 PM
Arrival time at MRHS	1:15 PM	
Course	CAPP	
Destination	West Long Branch Plaza, West Long Branch	
Number of Students/Chaperones	3 students 2 chaperones (Schade, Koene)	
Cost	Covered by BOE part of Program	

Date of Trip	2/26/21	
Time	10:30 AM	1 PM
Arrival time at MRHS	1:15 PM	
Course	CAPP	
Destination	Post Office, West Long Branch NJ	
Number of Students/Chaperones	3 students 2 chaperones (Schade, Koene)	
Cost	Covered by BOE part of Program	

Additionally, recommend the Board approve the following prior approved field trip changes for the CAPP Program:

- 2/11 going to Shop Rite on Shrewsbury Ave (originally planned for Allair Community Farm)

D. Other-

Transportation Students: none

Recommend the Board approve the following transportation approvals as listed:

Student ID number	Where attending	Period	Contractor

ITEMS B, C

Motion:	Second
Roll Call Vote:	

VIII. STAFFING

A. Instructional

1. Appointments

Substitutes Teachers 2020-2021:

Recommend the Board approve the following individuals as substitute teachers for 2020-2021 at a rate of \$100/day and each will receive 5 paid days per statute.

Samantha Gueli (pending criminal history clearance)

2. Resignations

3. Graduate Credits – none until June 2021

4. Other

ITEMS A1

Motion:	Second
Roll Call Vote:	

**B. Noninstructional-
1. Appointments-
Student Teachers and Interns Spring 2021:**

Recommend the Board approve the following student teachers and interns for Spring 2021 as listed:

Student	College	Cooperating Teacher	Dates	Subject/Grades
Kelsey Comerford	Rutgers	Elizabeth Kneute	Feb 2021-May 2021 150 hours	Library Media Center Science

STUDENT	COLLEGE	COOPERATING TEACHER	DATE(S)	SUBJECT/GRADES
Rachel Kempter	Monmouth University	Lori Padgett & Summer Mullane	Feb. 2021- Dec. 2021	Math
Vincent Venezia	Monmouth University	Laura Forbes	Feb. 2021- Dec. 2021	Biology
Sarah Dill	Monmouth University	TBA	Feb. 2021- Dec. 2021	Social Studies
INTERNS				
Kylie Miranda	Monmouth U Letter from professor	Vincent Balestrieri	Feb. 2021 60 hours	Psychology
FIELD PLACEMENT				
David Fasolino	Monmouth University	TBD	Feb. 2021 75 hours	Social Studies
Jenna Lawson	Monmouth University	TBD	Feb. 2021 25 hours	Art

Long Term Substitute for Employee #150309:

Recommend the Board approve Stephanie DeLaat as a long term substitute for Employee #150309 Effective February 9, 2021 to June 22, 2021 (6/30/21) at a daily rate of \$125/day no benefits.

FEBRUARY 16, 2021

Change in Contract Effective February 1, 2021:

Recommend the Board approve a change in contract for the following employees effective February 1, 2021.

Name	From (80%)	To (100%)
Jeff Sfraga	\$18,300.22	\$22,875.27

2. Resignations-

3. Other:

Advisor Junior Class December – March 2021:

Recommend the Board approve the following revision to the Junior Class Advisor Stipend as listed:

Name	1 st payment (December 2020)	2 nd payment (June 2021)
Brittany Collison	\$1534.50 (no change)	\$2046.00 (additional 255.75 as sole responsibility moved to March 31, 2021 from February 28, 2021)
Corine Fusilli	\$1023.00 (no change)	\$511.50 (less 255.75 as joint responsibility starting April 1, 2021)

ITEMS B1, B3

Motion:	Second
Roll Call Vote:	

IX. OTHER BUSINESS

A. Conferences:

Recommend the Board Approve the following personnel to attend conferences per A5 ch 53 (all are online)

Name	Description	Dates	Fee
Frank Reinecke	34 hours of Electrical CPE for license	2/12/21 – 2/19/21	\$699.00
Frank Reinecke	Code Update for Electrical CPE	2/27-28/2021	\$included in amount above
Meredith Mc Gee	Trauma-Informed strategies to support student success in the classroom	2/26/21	\$279.00
Elizabeth Kneute	Equity in Action – Building Diverse Collections	4/27,5/4,5/11	\$289.00

B. Change Order #8 Apex Contracting – HVAC/Electrical Upgrades Phase 2-- Referendum 2018:

Recommend the Board approve the following change order:

Change Order #	3
Contractor	Eznergy
Amount	(\$13,235)
Reason	Credit to the Owner for unused additional solar array capacity of 7.155kW, due to solar panel size change from 430W to 425W.

C. Lease/Purchase Quote through ESCNJ:

Recommend the Board approve and authorize the School Business Administrator to obtain a leasing quote through ESCNJ for \$570,000 as follows (21/22 budget)

Details	Estimated Amount
2 54 passenger buses	\$178,352.40
2 29 passenger buses	\$126,322.00
Student laptops	\$154,410.75
Servers	\$79,340.02
Security Cameras	\$28,879.46
Total	\$567,304.63 round to \$570,000

**D. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED
JUNE 30, 2020 - AUDIT**

It is recommended that the Board of Education accept the 2019-2020 Comprehensive Annual Financial Report for the Year Ended June 30, 2020 as prepared by Cannone and Company, CPAs with the following findings and corrective action plan attached and to authorize the Business Administrator/Secretary to the Board to submit the minutes, audit synopsis and corrective action plan to the County Superintendent as per the recommendation of the Superintendent:

Findings and Corrective Action Plans: None.

OTHER ITEMS A, B, C, D

Motion:	Second
Roll Call Vote:	

FEBRUARY 16, 2021

Policy - First Reading-none

Policy - Second Reading and Adoption-none

COMMITTEE REPORTS

CORRESPONDENCE

Currently, the public can address the Board on any subject. The Board members cannot comment about specific personnel. The public must be aware that comments made must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.

If there is anyone present who wishes to make a public comment currently, please state your name, address, and email. The Board will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.

Thank you for coming to the meeting and for your comments.

PUBLIC COMMENTS:

BOARD COMMENTS:

XIII. ADJOURNMENT_____

Motion:	Second
Roll Call Vote:	